



# 2012 ANNUAL REPORT



## TUALATIN PRESBYTERIAN CHURCH



**2012 ANNUAL REPORT  
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## PASTOR'S REPORT

2012 marks my eighth year with TPC, and I continue to find myself blessed and challenged. This year has been particularly full.

Growth and transition mark 2012 for me. Both worship attendance and membership increased last year. Our average attendance in 2010 was 143. In 2011 we increased to 149. And in 2012 our average attendance is around 154. The story is similar with our membership. In 2012 as I write this we have now welcomed 29 new members bringing our active membership total to 283. The story is quite different in many mainline congregations, and I'm grateful for the challenges of our growth. More about those challenges later.

While we have welcomed new members this year, we have also bid farewell to key leaders. In particular we experienced a great deal of transition in our music staff. In the fall of 2011 Martha Wilson stepped down from leading the bell choir, and in her place we welcomed Debbie Ivanov as an Interim Director. Last summer we hired Debbie as our ongoing bell director and look forward to all that she will have to bring. We also said goodbye to our music director Kris Sparks last August. Kris directed the TPC choir for 15 years and was very much responsible for shaping and guiding the excellent choir who continues to bless us today. To shepherd the choir during a period of transition the session hired Dr. David Kelly as Interim Choir Director, and David has been an incredible blessing this fall both in leading the choir as well as in welcoming so many other guest musicians. Music wasn't the only department that experienced transition in 2012, however. We also offered thanks for Ellen VanSchoiack's phenomenal work as our Art Director. How many Sundays did Ellen and her team create a visually striking space that lifted our hearts more faithfully into worship? Moving forward, Mary Shiffer has stepped up, and I'm looking forward to what the Spirit will create through her. So, what is true in life has been true at TPC in 2012: the only thing that truly remains constant is change. And yet, I remain profoundly grateful that through all of these changes God's steadfast love endures. Thanks be to God!

2012 was an incredible year for me personally. Through the kindness of Scott Cameron, the Knights Templar sent me to Israel in February. Aside from crossing into Mexico and Canada, Israel was my first foray into international travel. And what an incredible place to start! The Rev. Bargil Pixnar calls the land of Israel, particularly the geography around the Sea of Galilee, the "fifth Gospel", and believes it tells us as much about Christ as the stories in the four written Gospels in Scripture. I felt Pixnar's words come true as I wandered around the ruins of ancient Capernaum, Bethsaida, and saw Bethlehem and Jerusalem with my own eyes. This was truly the trip of a lifetime, and I can honestly say it changed how I read Scripture. Some of my friends on the trip described the change as bringing a black and white image of Israel into raw and vivid color. For a pastor it really doesn't get much better than this.

Duke has also continued to challenge my thinking and deepen my understanding of pastoral leadership in general and sharpened my understanding of the challenges facing TPC in the near future. Our Sociology class provided me with the opportunity (meaning, my grade depended on it) of studying our congregation's demographics and disposition. In a follow up class on Strategy, we learned how to analyze this data looking for strengths and points of difficulty. In our case while many indicators at TPC are currently positive and strong, we do face a challenge together. While we report being mostly happy with the way things are, many of us also indicate a desire for more generational diversity in the congregation, particularly at the younger end. The challenge is that our worship space and parking lot limit our ability to welcome many more of these new, younger faces. Further, some report anxiety about moving to more than one service. So, we'd like to increase our generational diversity, but we don't have much room currently to do that, and we're anxious about adding another worship service. These may be good challenges to have, but they are challenges. I trust in the power of the Holy Spirit to guide us through these times with wisdom and care.

One enormously positive development in 2012: The Retire the Debt campaign is on track for a successful conclusion in 2013. At the end of December the loan balance was \$125,398 with \$18,470 scheduled for January payment from the mortgage fund balance of December receipts. Anticipated debt pledges to be received of \$73,635 when combined with \$36,000 of regular budgeted payments approximate requirements to pay off the mortgage in 2013. This is incredibly positive and should be adequate to achieve success. Not only does this mean we set an ambitious goal and accomplished it, but our success will enable us to staff for our family ministry program. I am incredibly proud to pastor a church that identified a problem, tried to solve that problem and ran into difficulty, found another way to solve the problem, and then worked to accomplish it. To me this shows great faith and endurance. I'm filled with gratitude for everyone who continues to support Retire the Debt!

I'm incredibly optimistic about 2013. We will hire a new music director, we will celebrate the completion of our Retire the Debt Campaign, I will complete my coursework for Duke and begin work on my dissertation, AND I will head off on sabbatical over the summer. I look forward to all of this with you, plus whatever hijinks the Holy Spirit has in mind.

In Christ,

Ken Evers-Hood

## CLERK'S REPORT

The primary duties of the Session Clerk include preparation and maintenance of Session minutes, membership rolls, annual reports to the congregation and statistical reports to Presbytery. During the year a "Manual of Administrative Operations" was compiled from available documents. Work is continuing to make the manual more comprehensive to describe policy and procedures.

<b>Active Membership Report</b>	
<b>Active Membership as of 12/31/2011</b>	259
<b>Gains (29)</b>	
Transfer & Reaffirmation of Faith	7
Profession/Reaffirmation of Faith	19
Moved from inactive to active	3
<b>Losses (5)</b>	
Deaths	2
Moved from active to inactive	3
<b>Active Membership as of 12/31/2012</b>	283

### **Necrology Report:**

**Dorothy Mears (5/11/12)**

**Dorothy Farrell (8/16/12)**

### **New Members by Transfer and/or Reaffirmation of Faith:**

Joan Beyer, Russ Carlin, Karen Carlin, Jason James, Renee James, Tamra Kehoe, Tessa Kehoe, John Martin, Jean Martin, Drew Pairamore, Julie Pairamore, Dan Peters, Sue Ann Peters, Michael Ratliff, Stephen Ricker, Kathy Sweetland, Jeff Taylor, Kitty Taylor, Cecil Taylor, Betty Taylor, Yvonne Wagner, Mike Weaver, Kerry Weaver, Benjamin Whitaker, Monica Whitaker, Chapin Zakrzewski

### **Baptisms of Children (under age 18):**

Jason Patrick Gibson,  
Monica Elaine Gibson,  
Laila Frances Myers,  
Timothy James Pairamore,  
David Marc Whitaker

### **Wedding:**

Tanuja Senthirajah to Mark Carlson (9/8/12)

Submitted by Carolyn Barker, Session Clerk

## WORSHIP COMMITTEE

Worship Elder:

Maureen Richardson

Worship Committee:

Dave Backen

David Kelly

Judy Nix

Clare Hahn

Deborah Lewis

Mary Shiffer

Debbie Ivanov

John Lewis

This has been an extremely busy year for the Worship Committee which has embraced new responsibilities and many changes.

We were sorry to lose Kris Sparks (Music Director), Martha Wilson (Bell Choir Director), Ellen VanSchoiack (Art Director), and Stacy Mauer and Karen Stevenson (Art Team). All had served in their respective positions wonderfully and lovingly for a number of years. Retirement beckoned. We were fortunate to find Debbie Ivanov to step into the position as Bell Choir Director, Dr. David Kelly as our interim Music Director and Mary Shiffer who took over the Art Team. We were also grateful that Nancy Wilcox from the earlier Art Team agreed to stay on to help with the transition.

John Lewis has done a masterful job of managing the sound and light system for TPC for many years--even though for much of the time he was working with speakers which were clearly wearing out! After "too many" years of hard work, the system shut down during the Good Friday service. Fortunately we were able to replace the speakers immediately. John has also expanded the number of people who know how to run the whole system through his excellent training so it is rare that we would ever be without audio help during a service or special activity being held in the church.

The Lenten season was extremely busy. Starting with Imposition of Ashes on Ash Wednesday, we held eleven worship services, five simple suppers that preceded evening worship and two potluck lunches. Carolyn Hale organized beautiful and meaningful Wednesday evening services, addressing a different topic for discussion and prayer for each.

On Mother's Day and Father's Day we acknowledged the honorees of the day with chocolate bars. To be sure that no one was left out, mother or father had to meet one of the following qualifications: be a parent to a child, to a pet ... or have had a parent. We are quite sure we didn't miss anyone!

October 28, Reformation Sunday, was celebrated with a "first" for TPC as we held a Kirkin' O' the Tartans service to commemorate the Scottish heritage of the Presbyterian Church. The congregation turned out in tartans, Dr. Ron Fabbro, the Chancel Choir and the Bell Choir all provided special Scottish music, and a piper (Edward Channon) and a Beadle (Scott Cameron) added very distinctive touches. Pastor Ken delivered a beautiful sermon on the Reformation--giving us a history lesson which many in the congregation had never heard before. Following the service the congregation gathered in the narthex for a proper Scottish tea. It was a unique morning for us and there have been many requests to make the Kirkin' a regular part of each year. The week before the Kirkin' a brief synopsis of the Scottish Reformation and explanation of the service and special terms to be used was distributed to the congregation. On Reformation Sunday the words to special music played by Dr. Fabbro and the Bell Choir was distributed to the congregation. We had a wonderful attendance of 212 people--most of whom shared their baking talents with Scottish fare--while Mary Ortez and Pam Cameron served tea!

Now we prepare for the Coming of the Christ Child and the beautiful time of Advent. While tradition will definitely be a part of all we do, there will be some changes which will be a reflection of a new Art team, Music Director and Bell Choir Director.

Our pulpit was graced with the presence of some "new" friends during the year: Reverends Erik Huget, Ian Doescher, Kris Voss-Rothmeier, Anne Bowersox, Aleida Jernigan and Spencer Parks. Reverends Dick Wiggers and Charlie Brown (both of whom we claim as our own) also addressed the congregation on several occasions.

We are always looking for volunteers! If you would like to deliver a morning sermon, please speak with Pastor Ken. He would also be pleased to hear from anyone who might like to present the morning children's message or act as usher, greeter, reader or liturgist.

Respectfully submitted by Maureen Richardson, Worship Elder

## THE TPC ART TEAM

The 2011-12 season was a busy and satisfying one for the art team. It began with the very simple fall leaf installation, we completed the ambitious glass advent panels and wrapped up the liturgical year with the serene installation of tall paper cut trees celebrating the resurrection. That installation capped ten years of service for the current Art team leadership and we have handed over the reins of our project to the next generation of TPC artists. We look forward to new ideas and explorations in our worship space and trust that the congregation will offer these volunteers with the same encouragement and support that has blessed our work for the last decade.

Sincerely,

Ellen VanSchoiack

The Tualatin Presbyterian Art Committee leadership passed in October from Ellen Van Schoiack to Mary Shiffer. Ellen led the church's first art committee with imagination, love and faith. Ellen and her committee established a tradition of excellence for enhancing worship through art. The basement art closet is filled with beautifully executed art pieces and a wide variety of materials to create liturgical art for years to come. Sincere gratitude goes to Ellen and her committee.

It is the goal of the new leadership to continue building the congregation's art resources and to bring out the creative spirit and skill of every person at TPC. In encouraging the creativity of the entire congregation it is hoped that we may all find a deeper relationship with our Creator.

To date, at least a dozen members have come forward to be included in the planning, creating, crafting and displaying of art in worship. There is no limit to the number of people who may become involved. It is not necessary to be involved in every project or meeting. The new committee hopes that everyone will at some point become involved in enhancing our community worship. The first new project will begin in January with work on Lent, Holy Week and Easter. Easter is early this year so it is necessary to get moving quickly.

A small group has quickly put together a traditional advent and Christmas setting following the theme of "***Out of Darkness into Light***". We have brought back the blue and black wall hangings, original art works created at the beginning of the Art Committee's existence. The center piece of the Christmas celebration will be the beautiful Boehm Nativity, bequeathed to the church by Susan Collier. We hope that the light of Bethlehem's star and the radiance of grace from our Holy Savior and The Father's incomprehensible love will inspire us all to bring light into the darkness of a struggling planet.

Submitted by Mary Shiffer



## ART IN WORSHIP



## CHANCEL CHOIR

Music in Worship and the Chancel Choir has gone through a period of change with interim music leadership since August 2012. Beginning in September the choir has continued to serve the church faithfully with regular attendance of about 20 singers at worship services and rehearsals.

Anthem presentation in morning worship by the Chancel Choir has grown each week in tone, phrasing and musicianship. We started a new event together at the end of October: a two hour Choir Retreat following worship. We introduced Advent and Christmas music scheduled through January 6; broke bread together over a wonderful potluck; had a period of sharing and fellowship; then began working on Handel's "Messiah" as our masterwork for the season.

The choir offered four choruses from "Messiah" in worship on December 23 with string quartet, piccolo trumpet and harpsichord combined with soloists from the choir and guests from the community. The music of Bach and Telemann were also featured in this culminating worship offering.

Other highlights of *Music in Worship* during the fall were the involvement of a number of vocalists and instrumentalists both from the congregation and the community.

As an interim music staff member, I have enjoyed each member of the choir, church staff and particularly Pastor Ken. Dr. Ron Fabbro has served with excellence, clear communication and good humor. During over 40 years of church music collaboration I have never worked with a better pianist and accompanist.

May these offerings be of service be as Bach inscribed at the end of each score:

*Soli Deo Gloria!*

To God Alone be the Glory

Submitted by Dr. David Kelly, Music Director

## BELL CHOIR

The TPC bell choir has had a year of progress and growth, all the while continuing to worship and praise God through their monthly participation in worship services. The year began with the continuation of Debbie Ivanov substitute directing for Martha, who continued her leave of absence through the first half of the year. After Martha announced her resignation from the position of Bell Choir Director, a Search Committee was formed and diligently accepted resumes and held interviews. Debbie Ivanov was hired for the position of Bell Choir Director and now is a member of TPCs 'official' Staff. The Bell Choir was (thankfully!) pleased with the Search Committee's decision. This fall, we have added Larry Church, Frieda Nichols and Cathy Lambeth to the choir, and said a (hopefully temporary) good-bye to Del Judy and Anita Stone. The bell choir will miss its close friends, but welcomes new ringers to join the family! The bell choir is truly a family, dedicated to increasing their ringing skills, but first supporting each other through the love of Jesus and TPC.

Joyfully submitted by Debbie Ivanov, Bell Choir Director

## DEACONS REPORT

### Tualatin Presbyterian Deacons

Barbara Kerr	Parish 1	Dan Barker	Parish 7
Bud Bender	Parish 2	Jeni Wiggers	Parish 8
Marilyn Staples-Sundt	Parish 3	Carolyn Locke	Parish 9
Jeff Taylor	Parish 4	Julian Awdry	Parish 10
Karen Stevenson	Parish 5	Robyn MacKay	Parish 11
Nancy Wilcox	Parish 6	Bob Nix	Parish 12

Deacons are the link between TPC staff and parishioners. Our congregation is divided into twelve parishes. Each deacon is responsible for a parish, which is about 10-15 families. We act as a liaison between members assigned to the parish, elders, pastoral and office staff.

TPC deacons meet the second Monday of each month.

Deacon duties include:

- Keeping in touch with Parish members and helping with any special needs they might have.
- As ordained members of the church, we are permitted to serve communion to parishioners and family members when they cannot attend church.
- A small group of deacons and parish members deliver a welcoming loaf of bread as a gift to first time visitors. This signifies the feeding of both our physical and spiritual needs.
- We advise office staff of happenings in our parishes that deserve attention/action. We keep our parish list up to date with correct addresses, telephone numbers, email addresses, etc.
- Each deacon serves as a liaison with a Session Elder for his/her committee responsibilities.
- The deacons are updating the TPC photo directory for 2012.

Submitted by,  
Bob Nix, Moderator  
Nancy Wilcox, Recorder

## **FELLOWSHIP COMMITTEE**

The fellowship committee organized many activities in 2012. Our goal is to bring TPC together and foster a feeling of family. The common theme of many of our activities seems to be food! The after church potlucks are always popular and are a great way for us to reconnect with people we already know and get to know new people. At the last few potlucks, I have noticed the kids organizing a kid's table. It is great to see them come together that way to form their own fellowship. Other activities are potlucks in connection with special services such as Ash Wednesday and the Hanging of the Greens. We also organized a brunch after the Palm Sunday service. After the brunch there was an egg hunt for the children. In June there was picnic at Tualatin City Park. We grilled sausages, had a potluck for the rest of the meal and had games and activities for kids. There were progressive dinners in the summer and in December. We also had several family game nights scattered throughout the year. We ordered pizza and brought board and card games to play while we ate. In May we organized a Mad Hatter Tea for the women of the church. We all wore hats and enjoyed a somewhat traditional tea of sandwiches, sweets and a variety of teas. In the summer there was a salad luncheon for the women at the home of Laura Spurrell.

Thanks to Mary Ortez for keeping the kitchen stocked with coffee, tea, and juice, etc and to Pam Cameron for organizing kitchen cleanups. The committee meets about every other month on a Tuesday and would love to have new members. We are always looking for new ideas and would like to hear from you if you have an idea for a fellowship activity you would like to see in 2013.

Submitted by Barbara Crall, Fellowship Elder

## **KITCHEN ELVES**

Do you ever wonder how the kitchen stays so clean? It is mysterious! Yes, there are "Kitchen Elves." Quarterly they do the following....

- Defrost the freezer
- Pull things out of cupboards to clean
- Clean the refrigerator and throw old things away
- Clean the floor drains
- Put the dishes away that have been left out
- And sweep and mop...

I call people to help with these tasks...They come and give me their time. Thank you elves!

Submitted by Pam Cameron

## **FELLOWSHIP DINNERS**

The purpose of this program is to have fun, and to encourage, and expand fellowship among members of our church family. Groups of 7-9 adults share Fellowship Dinners once a month for 4 months, and then the groups are re-shuffled to form another set of Fellowship Dinner groups. This program is now in its fifth year. Someone who has participated continuously since the beginning would have had 4 dinners with each of 39 other couples or singles.

A steering committee of 5 families has organized and guided the program. There were a total of 12 groups this fall including a group of families with young kids which has grown since its formation last fall to about 8 families and about a dozen kids.

Submitted by Rick Crall

## MEN'S FELLOWSHIP GROUP

This group meets every third Saturday of the month. It has been active for over four years.

The Men's Fellowship Group consists of between 15-20 active members (we're always looking for new members to join us) who meet once a month at 7:30 a.m. in the church's Narthex to share a breakfast meal, prepared by our own members, and to fellowship with one another. Breakfasts are followed by either a guest speaker or, in some cases, participation in a TPC or community project. Meetings are adjourned by 9:00 a.m.

Guest speakers and their topics in 2012 included our own Herb Richardson (video of his trip to Antarctica), Dr. Cynthia Gulick (weight loss information), Janet and Max Oruh (Wycliffe Bible Translators from Indonesia), Dr. Jon Mason (colon cancer prevention), our own Pastor Ken (pictorial of his trip to Israel, parts 1 and 2), and Linda Molholt (Tualatin Chamber of Commerce), among others. We pride ourselves in scheduling a variety of interesting topics from men's health to community leadership to interdenominational faith to non-profit organizations, and many more.

The group's 2012 church and community projects included repainting the recreation room at Martha's Place (a respite care provider in Tualatin), removing a number of trees on the church grounds to provide additional sunlight and nutrients for the remaining trees, and locating and repairing a significant water leak in the church's irrigation system. At our December meetings, we also donate Christmas gifts to underprivileged children through the Toys For Tots Foundation. Our group is open to suggestions for future projects, both at the church and in the community.

As you can see, our programs and projects vary widely and tend to be service oriented. We find that these activities not only provide information for our members, but they also broaden our opportunities to serve our church and community, key components in deepening our relationship with God.

Submitted by Bob Paetsch



## **WOMEN'S MINISTRY GROUP**

**Mission Statement: To connect and enhance the spiritual life of women through Christian education opportunities and community service.**

A summer survey of TPC women indicated there was interest in forming a women's group. In response Joan Nardi, Diane Paetsch, and Carolyn Barker formed a team to develop a program. The women's group plans to meet most months on the second Saturday for a noon potluck salad and dessert luncheon followed by an educational program.

The first event was a joint meeting with the Men's group for a program featuring Pastor Ken's Tour of Israel. The women challenged the men to a food drive for the Tualatin Schoolhouse Pantry and the event collected a combined total of 508 pounds of food and hygiene products. The group's meeting in November was "Nuns on the Run", a DVD on Katie Luther, Martin Luther's wife, and her role in the 16<sup>th</sup> Century Reformation.

Current plans for service projects are as follows:

1. **HopeSpring** is a comprehensive program that helps homeless mothers and their children get back on their feet. When the family is able to move into stable housing, a welcome basket is provided with some essential household products. We will provide and pack welcome baskets at our meetings.

2. **Community Backpack Program** in the Tualatin-Tigard School District provides weekend meals for children to take home to their families. Volunteers are needed weekly to pack food for the children to take home on Fridays.

Submitted by Carolyn Barker

## **BEREAVEMENT COMMITTEE**

The Bereavement Committee is here to relieve the family of certain concerns after a death of a family member. We work to provide hospitality and support the day of the memorial service to the family by assisting with the reception and service support.

The committee arranges for food support following the service. We have a sub-committee to make phone calls to ask for donation of the food for the reception. We do set-up, cleanup, serving the food, arrange display of photos or memorabilia for the reception, and whatever the family would like.

The chairperson gets the call that someone has passed and talks to the family to find out what the family would like. Then the chairperson gets the phone committee to start calling people for food.

We make sure the kitchen and the tables are set-up for the service. After the service we do cleanup.

Submitted by Pam Cameron

*Pam has lovingly cared for the congregation with hospitality for thirteen memorial services since 2006. She is retiring and another volunteer is needed to assume these duties.*

## TPC HEALTH MINISTRY

**Mission Statement:** The mission of the TPC health ministry is to promote an integration of faith and health in uniting mind, body, and spirit by fostering educational programs and supporting healthy activities.

### Recap for 2012:

**Healthy hints** continue to be published in the bulletin and in the newsletter on a regular basis to bring timely information to the congregation regarding current health recommendations. These are provided by the parish nurse.

Karen Black became the **health ministry liaison**. As the Health Minister liaison, she is a person in the faith community who is not an RN but has taken the Basic Preparation Class for Parish Nurses. Karen, will contribute her skills to the Health Ministry Program, and will serve under the guidance of Dianne Lemmon, TPC Parish Nurse.

Karen will be working with Dianne to help address the health needs of the congregation. She will be working with members to provide resources, help navigate the healthcare system, educate members regarding various healthcare services, and providing opportunities for individuals and groups to share and care for one another. She was instrumental this year in bringing information about Medicare choices to the TPC congregation as a representative of SHIBA.

A **committee** was formed to support the health ministry of TPC through discerning the needs of the congregation for health based programs and activities. The goal of the committee is to educate and motivate people to adopt healthy lifestyle changes, which will improve and sustain their quality of life. Member of the committee include Parish Nurse: Dianne Lemmon, Health Ministry Liaison: Karen Black, and Health Ministry Committee Members: Sandy Reiling, Jay Wilcox, Karen Jones, and Rob Ayers.

### Plans for 2013:

1. February is heart month and it is time for CPR renewal for many people who took the course 2 years ago.
2. Advance Directives class to discuss and fill out advance directives which Karen Black is planning.
3. "Walk to Jerusalem" which will be a congregational activity to accumulate miles from TPC to Jerusalem from January to Palm Sunday.

Submitted by Dianne Lemmon, Parish Nurse

## SCHOLARSHIP COMMITTEE

### **2012 Scholarship Committee:**

Mary Shiffer Chair

Marilyn Staples-Sundt

Marshall Watkins

The Tualatin Presbyterian Church has a scholarship program that grants an award to its post high school youths seeking higher education. During 2012 the Scholarship Committee awarded scholarships to Elise Steffen and Nicholas Dannemiller. These two fine young people have grown up in our faith community and have demonstrated active participation in the congregation and the community at large.

Nick attends Colorado State University in Fort Collins majoring in wildlife biology. He has plans to continue his education after receiving his bachelor degree by attending veterinary school with hopes of working as a wildlife veterinarian. Nick has completed over 1200 hours of volunteer work with local and national organizations, his school and this church. He has developed and demonstrated leadership skills through Boy Scouts of America, Tualatin High School and the Oregon Zoo. Nick has earned the 4 Star Award with BSA by completing all 4 levels of the God and Country Award highlighting outstanding service in the church and community. He attained the rank of Eagle Scout completing his Eagle Project here at TPC. Nick is an outstanding young man and we join his family in showing pride in his accomplishments.

Elise Steffen has completed her freshman year at University of Portland. She was not offered an opportunity to apply for the TPC Scholarship when she was a senior at Wilsonville High School. We have corrected that oversight this year. Elise is majoring in environmental engineering, a subset of civil engineering, and plans to attend graduate school. She sees herself as working with an engineering firm in the future somewhere in the Pacific Northwest. Elise has shared her musical talents with the TPC family by playing the piano during worship. She volunteered with the Vacation Bible School program for 4 years. She has volunteered as an advanced algebra tutor, outdoor school counselor, and student leader helping new freshmen adjust to high school. She has taught piano to a young child and sung in her school symphonic choir. Elise is an exceptional young woman who shares her talents with others in our church community and the community at large.

Submitted by Mary Shiffer, Scholarship Committee Chair



## YOUTH ELDER REPORT

In spring 2012, the LOGOS program was discontinued and kids (grades K-5) and youth (grades 6-12) began gathering monthly (as schedules allowed) for fellowship and a focus on outreach/mission work. Both kids and youth immediately began serving two adopted soldiers with letters and monthly care packages.

Julie Tracy has been an invaluable leader to our TPC kids. She introduced an outreach project that she started for kids who are being served at local hospital emergency rooms. The kids have helped pack toys and activities into self-decorated care bags for injured or sick children. After 2-3 kids/youth gatherings, it became apparent that a kid's leader and some parent volunteers are much needed for this program. Our youth really want to have some serious discussion and it is important that they have time to bond as well. One comment that I am repeatedly hearing from youth parents is that this relationship has not been fostered in past years – and that this is very important. After some combined kids and youth fellowship, my focus has been on spending time with our youth and on trying to help build connections.

We have some amazing TPC youth with many great outreach ideas, but not a lot of free time. We are focusing on once a month, Sunday outreach opportunities that can be done after the worship service. This month some of our youth began volunteer work for Quiet Waters Outreach – raking leaves at Martha's Place and visiting with weekend guests there. We will continue to work together to find new ways to serve. In the meantime, Quiet Waters Outreach has a great need for help and Steve Ristow, the founding director of Quiet Waters Outreach, is very happy to have our youth helping them with their special ministries.

The primary focus of kids/youth group is on developing and strengthening relationships amongst our kids and amongst our youth – but also on fostering a closer relationship with God through service to others. Our TPC kids are growing closer through their fellowship together. Fostering a connected TPC kid's family is a key piece to our serving them well and to having a vital youth program in the future. "The family that plays and prays together, stays together." Our TPC youth are very excited about serving others and about possibly taking a mission trip. A few of our youth were able to attend CPYA camp in November and are considering attending Triennium in July at Purdue University. With the added help of an associate pastor or youth leader in our future, I think that our youth are going to be well equipped to help lead us all into the future.

Submitted by Kathy Sweetland, Youth Elder

# CHILDREN'S EDUCATION

## Nursery School

The nursery continues under the care of Laurie David and her son Casey. Laurie and Casey provide a safe, caring, and nurturing environment for our children ages three and under every Sunday beginning at 8:30 am, in time for parents to attend adult education if they choose.

## Elementary

**Curriculum:** We continue using the curriculum by Potter's Publishing. This curriculum is a workshop rotation style curriculum, similar to VBS in the summer. For example, this year the kids spent four weeks learning about Elisha and Elijah by digging into the Bible story, playing computer games, impromptu drama skits and filming a commercial modeled on the Coke versus Pepsi, but instead it was regular water versus water from the Jordan river – too much fun!

The design of this curriculum fits the philosophy of current research on ways children learn. The curriculum provides a variety of workshop activities that incorporate the multiple intelligences by Howard Gardner, knowledge of child development, and interest of children. A great example would be tapping into those grumpy mornings to play the Israelites complaining and grumbling and being disobedient as they followed Moses on a journey through the Red Sea to the Promised Land. The kids received a tangible "treasure" to put in a bag and keep, each designed to tie back into the lesson and the Ten Commandments.

The elementary children's program runs on volunteer help like no other, and one of the hallmarks of this program is that many hands make light work. If you have any interest in volunteering the elementary program is always looking for teachers and prep team members. In general we aim to have everyone teach and prep only three (two week lessons) times a year.

In addition, there are some silent but essential partners like Susan Springer and Rhoda Friesen. A very big thank you goes out to the following people;

**Teachers:** Julie Tracy, Mike Shiffer Emily Gibson, Barbara Crall, Tamara Harris, Cackie Kyle, Kitty Taylor, Cathy Lambeth, Laura Grover, Karen Schmitt, Jennifer Ayers.

**Prep Teams:** Jeni Wiggers and Judith Mears, Mary Ortez and Rachel Norris, Clare Hahn and Pam Cameron, Barbara Kerr and Debbie Imus.

**Vacation Bible School:** Another favorite making a comeback this year will be Vacation Bible School. This year the kids will be escaping to Athens with Paul. The kids will learn about leaving a life of privilege and power to face angry mobs, painful imprisonment and chain-breaking earthquakes- all to spread the news of God's love. They will learn Paul's story straight from Paul himself in an ancient "anything goes" culture and be inspired by the mission projects. Planning begins in January and I am looking for all the volunteers possible to get this great summertime activity back up on its feet.



## **Extra Curricular Activities**

### *Children's Christmas pageant:*

This year Kitty Taylor directed the children's Christmas pageant and has already volunteered for next year. I think it's safe to say there was not a dry eye in the house...from laughter. We hope to make this an annual event as part of the standard children's program here at TPC. Thank you to the following volunteers: John Martin, Dianne Lemmon, John Lewis, Kitty Taylor, Julie Tracy, Judith Mears, Barb Crall, Jeni Wiggers, Megan Weener, Sarah Sammons, and Susan Springer



## **Middle School**

This year we separated out the middle school from the high school and they have been very busy changing their room, check out the beautiful blue hombre effect. The kids in middle school get to choose from about thirty topic choices in a curriculum put out by PCUSA called Faith Questions. At this age it is time to break out from Sunday school stories into a more direct relationship with the Bible, God and their teachers. Many thanks go to Emily Ricker and Rebecca Crall who have really stepped up to the plate and have taken the time to not only teach and paint, but get to know our middle school kids. The golden standard in Middle Sunday classes is no parents. This allows the kids to begin to forge relationships and fellowship with members of the church and, we hope, feel comfortable to speak freely. If you enjoy working with the older kids, please let Katrina Weener know and we will set you up to teach this great group of kids.

## **High School**

High school continues as it did last year with kids and teachers staying in service through the sermon then going downstairs to discuss the sermon and the readings. We have incredibly smart and inquisitive high school kids and I have spoken to other Sunday school leaders who wish their kids wanted to stay in service and are amazed by our kid's choice. As with Middle school, the gold standard for High school is no parents in the room. However, this year we are having to rely upon a couple of parents to help fill the gap. If you are interested in working with high school youth, please contact Katrina Weener, we would love to "kick the parents out." Many thanks go to Denise Collins, Scott Cameron, Sheri Olsen and Marsha Steffen.

## **Looking Forward**

Beginning in January, we are moving forward and beginning the process of defining what we want and hiring a Children's Education Director. This is very exciting and something everyone at TPC has worked toward; I feel our children are very fortunate to have such a loving and committed church family. Thank you TPC!!

Submitted by Katrina Weener, Children's Education Elder

## **ADULT EDUCATION**

The adult education class meets downstairs every Sunday at 8:45 am prior to the worship service. The class averages 10 to 14 participants and is led by the Rev. Ken Evers-Hood. This year there were four series as follows:

1. Paul's letters: we studied Paul's letters from a sociological perspective based on Pastor Ken's New Testament class through Duke.
2. We studied spiritual disciplines during the summer. Spiritual disciplines are practices developed over centuries by church leaders aimed at deepening our faith in the Holy Spirit. We practiced many different types of prayer. One highlight: the members of the class memorized small passages of scripture that held personal meaning to them, described this meaning, and recited the passages for the class.
3. Its Greek to Me. Pastor Ken receives many positive comments when he uses the original language in his sermons. This class explored Biblical material in which the English language obscures, changes, or in some way does not make the original Greek meaning plain.
4. Animate: Faith. This winter we finished with a series of seven incredibly creative videos aimed at starting conversations to enhance our understanding of the Church and Bible. The series featured well-known church leaders and generated lively discussion.

Future plans include developing a group of teachers to lead additional adult education classes in basic Bible Study at other times during the week.

Submitted by Randall Beyer, Adult Education Elder

## **ALL-CHURCH SUMMER BOOK READ**

TPC's first All-Church Book Read took place during the summer. The book chosen was Rob Bell's "Love Wins", a New York Times Best Seller. To encourage the broadest involvement possible, two methods of participation were employed. A private Facebook group was formed for those who are comfortable using social media for discussion while Priscilla Hagan hosted a second discussion group that met in her home. The Facebook group also had two face-to-face discussion group meetings in addition to a Facebook training class. This experimental program was successful with 40 or more participants in the combined program.

Submitted by Carolyn Barker

## **SPIRITUAL FORMATION GROUP**

Once a month a small group of people gathers in my home. We share our lives, the joys and concerns we have. We gather them in prayers along for those for the world and our community. Then we open up the Bible and read a lesson, often the one for the coming week. In silence we listen and then share what we hear. There is no right or wrong answer, only what we hear. Multiple readings and sharing deepen our listening. We have grown close to each other and found a new way to listen to sacred texts. If you think this is a group you would like to be a part of talk to me. We do hold confidences; so expect people to make an effort to come regularly. Also, know that you are prayed for as needed and we welcome your requests.

Submitted by Laura Spurrell, Hostess

## **CHURCH LIBRARY**

Last year's report introduced the library to those who didn't know there was a library located downstairs. You are all welcome to browse and utilize the self-checkout system. If you find the door locked, the office staff will gladly open it up for you. The library is full of excellent and current resources devoted mainly to understanding scripture.

The library also holds a large selection of DVD's from The Teaching Company featuring engaging classes on the history of Christianity, the New and Old Testaments, and classes devoted to theology and philosophy. Our sense is that the library is mainly utilized by Christian educators looking for material for their classes or study groups. We would welcome your suggestions on how can we encourage higher utilization for this wonderful resource.

The time is right for development of a wider spectrum of popular materials. We would like to begin a collection of the best Christian inspirational books. We claim no special expertise here, so we want everyone's input on what those books might be. Recommendations anyone? We're probably going to need some more bookshelves.

Submitted by Rich Robertson

## MISSION COMMITTEE

**Committee Members:** Barb Harriman, Joan Nardi, Susan Springer, Laura Spurrell, and Chip Kyle

**On-going Activities:** Traditional mission activities have developed into an important part of the life of TPC. They help define who we are and where our interests lie. These include the following:

- **School House Project** – provide school supplies for needy children in the Tigard-Tualatin School District (TTSD).
- **Giving Tree** – provide children’s gifts and food baskets for needy families in TTSD at Christmas.
- **Janus Project** – provide homeless youth with winter gloves, scarves, and socks.
- **Annual Cookie Sale** – proceeds in 2012 go to our Community Help Fund.
- **Christmas Memorials** – Monetary gifts in honor/memory of someone special; proceeds in 2012 go to Presbyterian Disaster Assistance in their support of Hurricane Sandy relief.
- **Annual Presbyterian Offerings** – World Communion Sunday, Christmas Joy, One Great Hour of Sharing and Pentecost.

**Special Activities:** In addition to the traditional activities, we also have special or focused interests and efforts. These include:

- **February Mission Month:** Mission programs and opportunities were presented during the Sunday morning worship services. This year, we asked congregation members to tell us about mission activity they were personally involved with. We received a tremendous response showing the wide interest in personal involvement by TPC.
- **Essential Health Clinic:** TPC shares with other churches in this ministry by providing dinner for the volunteer medical staff on a monthly basis. Each month, we provide entrees, salads, desserts and bread – enough to feed 18 adults who volunteer and run the clinic. TPC dinners are always welcomed with grateful thanks for the excellent home-cooked dishes our church family members provide.
- **Food Pantry:** The food pantry continues to be a special focus of the congregation. Individuals from TPC staff and coordinate volunteer workers. Many from the congregation work on a regular schedule receiving donations, stocking shelves and assisting those who come to the pantry to “shop”.
- **Adult Mission Trip:** This year, TPC conducted its first adult mission trip. Six members from TPC joined a group totaling 18 people from the Presbytery of the Cascades to work under the auspices of Project Homecoming, a joint effort of Presbyterian Disaster Assistance and the Presbytery of Louisiana. Three other groups (from Kansas, Michigan and FEMA) teamed with us to work on five separate houses. After seven years, New Orleans has made great progress, but many, many homes still remain uninhabitable, many lots are vacant where homes formerly stood, and people continue to live in very difficult conditions.

Respectfully submitted, Chip Kyle, Mission Elder

# MISSION TRIP TO NEW ORLEANS



## PASS-THROUGH MISSION GIVING (SPECIALLY DESIGNATED) IN 2012

### LOCAL MISSION:

Community Help Fund (Cookie sale proceeds, pop-can recycling and other donations)	\$1,820.76
Helping Hands Fund	1,460.00
Tualatin School House Pantry	590.00
Holiday Baskets (Giving Tree)	315.00
Group Homes in Tualatin	400.00
Heifer International (Birthday Chicken, CE fundraising and other donations)	754.33
<i>Subtotal</i>	<u><b>5,340.09</b></u>

### SPECIAL OFFERINGS:

PCUSA Hurricane Sandy Disaster Relief (Christmas Memorials)	930.00
One Great Hour of Sharing	2,649.00
Christmas Joy PCUSA (Includes 2010 and 2011 payments)	716.00
Peacemaking Offering PCUSA	650.25
Pentecost Offering PCUSA	378.60
<i>Subtotal</i>	<u><b>5,323.85</b></u>
<b>Total Designated Pass-Through Donations (Unbudgeted)</b>	<u><u><b>\$10,663.94</b></u></u>

## TPC TREASURE NIGHT PROGRAM

Our TPC Treasure Night program is a vibrant mission/outreach ministry that has been serving developmentally disabled adults (known as "Treasures") of Washington County for over eleven years. Each third Tuesday of the month the sanctuary and narthex are filled with energy, enthusiasm, compassion, and love as Treasures and volunteers join in an evening of worship and fun.

This outreach ministry for TPC began in April 2001 based upon the Tuesday's Treasures program model created by Steve Ristow, founder of Quiet Waters Outreach ([www.quietwatersoutreach.org](http://www.quietwatersoutreach.org)). At that first Treasure Night we had six Treasures and nineteen volunteers. Now our regular attendance is twenty-five Treasures with twelve volunteers.

Our Treasure group population is fairly diverse. Some are non-verbal while others are overly verbal! Some walk; some can't. Two are blind. One is Indian. Five are diabetic. They range in age from 20-70. They live with their parents, in foster care, or in group homes. All have mild to profound developmental disabilities including autism spectrum disorders, Down's syndrome, cerebral palsy, and chromosomal abnormality. In addition, many also are affected by mild to profound physical disabilities. They all love Jesus and each other, among many positive traits they bring each month.

Our volunteers are fairly diverse as well. They range in age from 4 to 89, from children and those with no prior connection with disabled adults to skilled special education and Christian education teachers. Often international students from Lewis & Clark College come to help. The volunteers agree that the Treasure Night experience is so powerful that they keep coming back. This year these volunteers helped to make the program a success: Sharon Capps, Denise Collins, Rik Debruyne, Barbara Harriman, Cliff & Donna Hoff & family, Del Judy, Ted & Cathy Lambeth, Barbara Larson, Carolyn & Brian Locke, Linda Roth, Mike & Mary Shiffer & grandsons, Susan Springer, and Laura Spurrell. We are blessed to have our multi-talented TPC Treasures, Erik Spurrell & Rob Wiesenthal, participate in dual roles, both as Treasures and as volunteers.

This year our group experienced a painful loss in the death of Michael Roth. As one of our founding Treasures, Michael attended Treasure Nights from April 2001 until his death in April 2012. We are forever thankful for the gifts of his faith, his friendship, his life.

Submitted by Carolyn Locke



## LOVING STITCHES – 2012

“Whoever helps a child stands tall.”

Our small group, *Loving Stitches*, use their abilities to quilt, knit, crochet, or fleece blankets for the most vulnerable children in need.

This year, we have been part of two large projects:

1. Randall Children’s Hospital asked for 3,000 purple knitted hats to be given to new babies born in area hospitals, along with information for the new parents about their babies crying. Their goal is to stop the mistreatment of children. Over 20 baby hats were donated by our group, two women from the Sherwood Senior Center, and others in the congregation.
2. When hurricane Sandy hit the NE coast, the National Project Linus office asked for 3,000 blankets for the children in that tragic area. The quick response was enormous – 7,000 were given! The Portland/Vancouver chapter that we are a part of sent 125 blankets – as we continually make more to send.

The picture is from 1<sup>st</sup> grade children from Crisfield, MD. Over 6,000 blankets from various sources were given to that community. The children’s comments were precious:



Tre’Quan said, “I like mine because I love it! It looks beautiful.”

Phillip said, “Thank you for makin are blanket. Mine is big

DaJannell said, “Thank you for the blanket, it is budffl.”

Joseph said, “I like it cuz it is suglei.”

We also make quilts for homeless children who are staying at the “Good Neighbor House” while their parents are helped to get jobs, a place to live, and make meals and take care of a home. Also, for young men formally in foster care, who stay at Allison’s House under the WINGS program. They stay until they have jobs and a place to live.

We are dedicated to make new blankets to help children with various needs. We meet the second and fourth Fridays at 10AM in the Narthex. Come and be with us, or you can leave finished blankets in the church office – please leave your name. We also can teach you to knit or quilt or to make fleece blankets.

Submitted by Shirley Schultz  
(503) 625-9810

## **TUALATIN PRESBYTERIAN BLOOD DRIVE**

For the last twenty years or so TPC has hosted an annual Red Cross Blood drive around the holiday season. The last few years it has been in January. Next year's drive will again be in the month of January on Friday the 11<sup>th</sup>. This year's drive, Jan. 13<sup>th</sup>, got 40 sign-ups and had 8 deferrals but collected 32 units of blood that was very near our goal of 36 units. I have been blessed with the help of many eager volunteers to work as greeters/registers, escorts, and canteen servers. Many of these volunteers have become regulars who work the drive every year. Some of those to be named are: Pam Cameron, Del Judy, Dianne Barry, Carol Rhodes, Adele Pelletier, Tom & Clare Hahn and Neal & Sandy Reiling, not to mention many cookie bakers that make our canteen the best blood drive canteen in the metro area.

The donors that regularly participate are too numerous to mention. The newest thing to note is that the donors are now able to schedule their appointments on-line. This makes it easier for me to juggle donor's donation times and for them to see what time slots are available. It also makes it easier for me to see who donated before and who will likely be willing to do it again. You gotta love technology

As a side note: In the past the Red Cross has referred to our drive as the STW (Sherwood-Tualatin-Wilsonville) Christian Action Coalition Blood Drive. This year it was changed to the Tualatin Presbyterian Church Blood Drive because, in the last dozen or so years of chairing this event, the other churches in the area have not participated.

The Annual Red Cross Blood Drive at TPC has become a semi-annual event with the addition of a summer blood drive to replace the drive that was lost when the Meridian United Church of Christ in Wilsonville discontinued their blood drive. We were asked again this year for the second time to host a summer drive, which was held on August 28<sup>th</sup>, and we are planning to make the summer drive an annual event as well. The next summer drive date is to be arranged.

Submitted by Scott Cameron, Blood Drive Chairman

## **TUALATIN FOOD PANTRY**

This year Tualatin Presbyterian Church continued support of Tualatin School House Pantry through many hours of volunteer service, the food collected at the church and the generous contributions of food and financial support from church members. The need for the services of the Food Pantry has not diminished as they continue to serve 650 - 700 households each month. The pantry serves families from Tualatin, Durham, Lake Oswego and Wilsonville.

For more information about the pantry you can visit their website at [www.schoolhousepantry.org](http://www.schoolhousepantry.org). If you are interested in learning more about how you can help, you can contact Tracy Smith, volunteer and program coordinator - [tracy@schoolhousepantry.org](mailto:tracy@schoolhousepantry.org). Tualatin School House Pantry is blessed to be in a community that provides such wonderful support for their neighbors. Thank you to TPC for their continued support of Tualatin School House Pantry.

Submitted by Mike Shiffer

## OUTREACH REPORT

This has been an unusual year for the Outreach committee. In the past, the main focus of the Outreach Committee has been to acquaint people in the area with the church and encourage attendance and possible membership at TPC. But, we now find ourselves in the enviable position of having attendance that almost fills the sanctuary and cars that overflow our available parking. As a result, cars are parked on the street and in the surrounding neighborhood. So, the normal efforts of Outreach would be somewhat pointless until decisions are made dealing with the present situation.

This was a major subject of discussion at the recent Elder retreat. At the same time, we agreed that it would be advantageous for someone in Session to be more closely involved with personnel matters at TPC. It seemed like a good solution to have the Outreach elder also become responsible for personnel issues and to report any matters to Session that might need their oversight. We are now in the process of making these changes. Our first challenge was dealing with Ken's absence during his sabbatical. We are blessed to have Rev. Charlie Brown at TPC and we have reached an agreement with him to cover services, pastoral obligations and Session moderation during the three months that Ken is gone. We are delighted that this is going to work out. There are other employee matters that will be resolved in the near future and we are working on those now.

Outreach has not been totally inactive. We were able to work with Building and Grounds to install the new sign on Boones Ferry. The lighting and landscape modifications still need to be completed. When they are, the new sign will be a major improvement over the previous sign which served us well over the years.

We also paid for the various ads in area newspapers and publications announcing holiday and special services at TPC. Maureen Richardson was very helpful in contacting the publications and placing the announcements.

So, Outreach is in the middle of a transition that will include responsibilities that will be new to the position. But, the result will be an improvement for TPC in 2013 and beyond.

Respectfully submitted by Craig Walker, Outreach Elder

## PERSONNEL COMMITTEE

Activities of the Personnel Committee centered in the music program this year. We began with responding to the extension of the leave of absence of the Bell Choir Director, Martha Wilson, and finding an interim director, Debbie Ivanov. When Martha tendered her resignation, the Session asked us to be involved in finding a permanent replacement. Marilyn Staples-Sundt served as our representative to the search committee work that resulted in the permanent appointment of Debbie Ivanov to the Bell Choir Director position.

Our next activity followed the resignation of the Music Director/Choir Director, Kris Sparks. Session has involved us in this process and Kip Stevenson has been our representative on the search process that brought Dr. David Kelly as our interim Choir Director. We look forward to the conclusion of the process to find a permanent assignment to the Choir Director position.

The committee assists annually in performing personnel reviews. Members of the Personnel Committee with their responsibilities are:

Marilyn Staples-Sundt, Office Staff liaison	Kip Stevenson, Music Staff liaison
Dale Machaffie, Nursery liaison	Karen Schmitt, Administration Elder
Scott Mitchell, Treasurer	Marshall Watkins, Chair

I have indicated to Pastor Ken Evers-Hood that this will be my last year as a member of the Personnel Committee. I have enjoyed serving the congregation in this capacity. Thank you for the opportunity.

Submitted by Marshall Watkins, Personnel Committee Chair

## **BUILDING AND GROUNDS**

During this year a number of concerns with the property and facilities were addressed by the Building & Ground's committee(s). Gratefully the majority of the activity this year was known, anticipated and planned for, and there were not any major unexpected expenses.

On the list of repairs, maintenance and improvements that had been planned into the year past are the replacement of the sign that sits between the trees on the grass adjacent to Boones Ferry. Over the course of 9 months, a design was developed and reviewed by Session. Details and conditions were addressed such that in October the old sign was removed and the new sign placed. Additional activities remain to be completed. On the repairs side Rod Kerr spent numerous hours, both assisted and alone, in repairing the major leak to the irrigation system. Tree roots had significantly damaged a control box, the entire manifold had to be reconstructed and reset.

Around the building, a drain line has been connected to the patio drainage system that was installed during the placement of the retaining wall and pavers. This was a left over activity from the Eagle Project that extended the patio. The installation of the drain line was not a part of the Scout's project, and the tubing had been donated as part of the project. Unfortunately it was not the self-installing version, so time and opportunity finally lined up and the 65' long trench was dug by hand, the drain line placed and area recovered. The grove of trees adjacent to the driveway was thinned, a couple of dead Birch trees felled and removed.

With much gratitude we have also benefited from donations of time and talent, as well as materials that were generously donated on their behalf. An Eagle Project by Dylan Shelton repainted the parking lot lines, curbs and installed a raised bed planter box with new plantings and cleaned the general area of the meditation garden. Additionally the Eagle Project started by Neil Olsen was completed in February with the installation of an upgraded and more secure mailbox. And while on the subject of youth projects, the Middle School class room has been freshened up with a fresh and artistic coat of paint.

The building saw additional service this year in that the fire at Living Savior Lutheran Church left many a program and/or group without a place to meet. TPC was able to lend a hand to a number of programs and activities, just by having available space and time in our building use schedule.

Going forward into 2013, while addressing the traditional annual needs, (carpet cleaning, preventative maintenance, equipment service and inspections), the new sign will be finished by moving some plantings, building a low planter bed, installing indirect lighting, trimming the adjacent trees to improve lines of sight. The possibility of scheduling a Spring Clean-Up day where ivy control, removal of more diseased birch trees, windfall, and other yard waste removal will also be explored. We have also enlisted the services of Marsha Steffan to assess the condition of the building and facilities. We are establishing an understanding of what the building's future maintenance needs will be and when they are likely to arise. Lastly the outgoing B & G Elder will facilitate a smooth transition to the incoming Elder.

Respectfully Submitted by Norm Dannemiller, Building and Grounds Elder

## CHURCH OFFICE REPORT

It's been another year of putting puzzles together. Fortunately, I like puzzles.

This year, as last, many people contributed to the weekly bulletin, inserts and to the monthly newsletter. I extend a huge thank you to all of you. Thanks also to those who agreed, often with very little advance notice, to fill in as a scripture reader, liturgist or giver of the Children's Message on a Sunday morning.

My thanks go to Pastor Ken, Rhoda Friesen, Carolyn Barker, Clerk of Session, Elders: Karen Schmitt, Randy Beyer, Norm Dannemiller, Katrina Weener, Barb Crall, Chip Kyle, Craig Walker, Maureen Richardson, Kathy Sweetland;

Deacons: Barbara Kerr, Bud Bender, Marilyn Staples-Sundt, Jeff Taylor, Karen Stevenson, Nancy Wilcox, Dan Barker, Jeni Wiggers, Carolyn Locke, Julian Awdry, Robyn MacKay, Bob Nix;

Dave Backen, Laura Spurrell, Judy Nix, Clare Hahn, Deborah Lewis, Greg Imus, Dianne Lemmon, Karen Black, Scott Mitchell, Pam Cameron, Mike Shiffer, Mary Shiffer, Sherry Nelson, David Kelly,

Denise Collins, Bob Paetsch, Jay Wilcox, Scott Cameron, Edda Brown, The Rev. Dick Wiggers, The Rev. Charlie Brown, Sherry Nelson, Ellen VanSchoiack, John Martin,

Shirley Schultz, Paul Fukasawa, Barbara Harriman, Mary Ortez, Diane Barry, Del Judy, Harry Chase, Cathy Chase,

Marian Smith, Adele Pelletier, Ted Pelletier, others I may have missed.

People contribute to TPC in a variety of ways. Drop by on a Saturday, as I did recently, and you may find men hard at work in the sanctuary. On this occasion they were stringing new wiring to the old speakers. They worked most of two days. The wiring is hidden in white plastic sheaths, so you have to look hard to see what they've done. TPC has elves, who, like in the story books, come and quietly work their magic. We are blessed to have members with varying talents and skills who are willing to share with us. Thank you, John Lewis and Rod Kerr.

I am very grateful to work in a supportive, caring environment. This is a good place to be. May we continue to serve one another in peace and love.

Submitted by Susan Springer, Administrative Assistant and Newsletter Editor

## ADMINISTRATION ELDER REPORT

The responsibilities of the Administration Elder include the following areas and topics within each area:

**Finance:** Prepare the annual budget; review the monthly financial reports prepared by the Treasurer and report to Session; conduct an annual financial review to ensure controls are in place and financial transactions support the reported figures; review the building loan; and review the preschool lease (tri-annually or as needed).

**Personnel:** In the past the Admin elder, in concurrence with the pastor, nominated the chair of Personnel and always sits on the Personnel committee.

**Office Management:** Review church insurance; review office related lease agreements and service contracts; approve and sign for budgeted requests from staff (office manager, financial administrator, parish nurse) as needed.

**Stewardship:** In concurrence with the Pastor, nominate the chair of the stewardship committee; review the goal and message of the campaign; review campaign progress; provide results of the campaign to the budget preparation process.

In January 2012 after the congregation was given the opportunity to comment an annual budget was presented to and approved by the session. As in the past a “faith” budget was proposed, meaning the proposed expenditures exceeded the proposed income, in this case by \$4,130.00. Due to careful stewardship on the part of the elders and staff and generous giving by the congregation, at the time of this report the congregation appears on track to end 2012 with a surplus.

On March 12<sup>th</sup>, 2012 Carolyn Barker, Adele Pelletier, Chip Kyle, and Cackie Kyle conducted the annual financial review. The financial statement was found to present fairly the financial condition of the church. The committee recommended that the session approve a self-reimbursement policy requiring any check request greater than \$50.00 to be signed by at least two elders. This session approved this motion at a later meeting.

As the Retire the Debt campaign enters our third and final year, Administration has composed a Finance Committee, comprised of the Admin elder, the Treasurer, the Clerk, and the Financial Administrator. This committee met throughout the year to discuss the final strategy for the Retire the Debt Campaign, and other related matters such as a building needs assessment and an asset management plan to ensure our investment plan matches our ministry goals. We are grateful to Rhoda Friesen, Norm Dannemiller, and Marsha Steffen for conducting the building needs assessment and look forward to their findings. We are likewise grateful to Rhoda Friesen and Erin Dwyer for examining our current investments and anticipate their report on proposed changes.

The theme of the stewardship campaign this year was “With Glad and Generous Hearts”, and we are so grateful for the generous congregational response. At the time of this report the congregation increased giving to the Retire the Debt fund as well as increased giving to the General Fund.

Submitted by Karen Schmitt, Administration Elder

## MEMBERSHIP AND FINANCE REPORT

As membership and finance assistant, my responsibilities include the recording of financial transactions and maintenance of our church database. I am fortunate to work under the direction of our Treasurer, Scott Mitchell, Administration Elder, Karen Schmitt and the finance committee. In addition, Clerk of Session, Carolyn Barker, has provided invaluable assistance, direction, and motivation throughout the year as we endeavor to keep our membership records as accurate and current as possible.

I'd also like to thank Pastor Ken, Susan Springer, and the members of our offering count team for their valuable help. The offering count team members work in pairs to prepare the weekly deposits and paperwork which allows me to properly record your contributions. Team members are:

Denise Collins, Rick Crall, Susan Fee, Linda Fukasawa, Dee Dee Hansen, Rod and Barbara Kerr, Dianne Lemmon, Robyn MacKay, Ted and Paula Miller, Judy and Bob Nix, Bob and Diane Paetsch, Maureen and Herb Richardson, Rich Robertson, Mike and Kerry Weaver.

Finally, I'd like to mention that one of the tasks our Administration Elder takes on each spring is compiling a group of volunteers who serve as a financial review committee, examining office procedures for the reporting of income and expenses and our record keeping practices. This group provides welcome critique, insight and encouragement.

Questions or correspondence pertaining to the membership data or financial aspects of the church can be directed to me by email me at Rhoda@tpcspirit.org. My regular office hours are Monday and Wednesday from 9am to 3pm. I look forward to working with you all again in this new year.

Submitted by Rhoda Friesen, Administrative Assistant

## RETIRE THE DEBT COMMITTEE

**Members:** Chip Kyle, Rod Kerr, Ted Pelletier, Terri Holland, Mike Nelson, Sherry Nelson and Ken Evers-Hood.

The Retire the Debt Committee began organizing in the summer of 2010 with the goal of eliminating our mortgage debt by the end of 2013. This will enable us to grow our ministries to families in the church with additional staff and resources.

We are on track to make this happen because of the generosity and commitment shown by the friends and members of TPC. Over these years \$221,120 has been pledged and \$147,485 has been received to date. These donations are paid out directly to the Synod of the Pacific as “principal only” payments. Our success in this project is greatly impacted by the timeliness with which contributors have fulfilled their pledges. Every principal payment we make helps cut the overall cost of the interest we will pay over the term of our loan and the earlier we make these principal payments the greater their effect. We encourage you to consider giving your gifts as early in the year as possible.

Many who have not been able to make an ongoing pledge have stepped forward with one-time donations to Retire the Debt. Thank you. Every gift makes an impact and will make success possible. Thank you to everyone who has embraced this vision and has been faithful and generous in giving.

### MORTGAGE FUND STATEMENT OF INCOME AND EXPENSE FOR THE YEAR ENDED DECEMBER 31, 2012

<b>INCOME</b>		
4.110.100	Mortgage Fund Transfer from General Fund	36,000.00
4.110.200	Principal Only Transfer from General Fund	<u>117,189.17</u>
	<b>Total Mortgage Fund Income</b>	<b><u>153,189.17</u></b>
<b>EXPENSE:</b>		
<b>Mortgage Payments:</b>		
5.110.100	Mortgage loan Interest	9,734.83
5.110.120	Mortgage Loan Principal	<u>26,265.17</u>
	<i>Regular Mortgage Payments Subtotal</i>	36,000.00
5.110.110	<i>Retire the Debt Additional Principal Payments</i>	<u>108,342.86</u>
	<b>Total Mortgage Payments</b>	<b><u>144,342.86</u></b>
	<b>EXCESS OF INCOME OVER EXPENSE</b>	<b>8,846.31</b>
	<b>BEGINNING FUND BALANCE</b>	<b><u>9,623.69</u></b>
3.110.100	<b>ENDING MORTGAGE FUND BALANCE</b>	<b><u><u>18,470.00</u></u></b>
	 <b>Mortgage Liability as of December 31, 2012</b>	 <b><u><u>125,398.14</u></u></b>



The financial reports have been omitted in this on-line version of the annual report. If you would like to see these financial reports, please refer to the hard copy of the report, check with the TPC office, or send a request to clerk at [tpcspirit.org](http://tpcspirit.org).