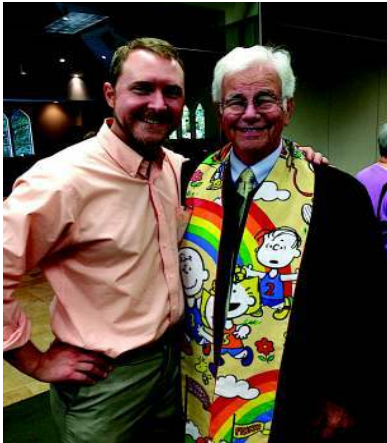


2013 Annual Report



Tualatin
Presbyterian
Church

**TUALATIN PRESBYTERIAN CHURCH
2013 ANNUAL REPORT
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2013 MEMORIES



Summer All-Church Picnic



Special Christmas Music



Sabbatical Welcome Back



Thank you Charlie



Children's Sermon

PASTOR'S REPORT

2013 was difficult, wonderful, and surprising.

Just as the year was getting started and that January feeling of optimism and hopefulness hung in the chill air, our larger community experienced the loss of a young girl who attended the preschool in Tualatin at which Brynne continues to go. Although this congregation had no relationship to the parents, I was overwhelmed by the support and care you offered them. One of the six great ends of the Presbyterian church is the shelter and nurture of all God's children. It doesn't say anything about whether you know them well or not. This church served as a place for the preschool to hold a community meeting to share with all of the parents what had occurred, and our sanctuary served as a place for the family to gather and remember their little one's life. Your hospitality made me proud to serve, even as I felt and continue to feel the grief of those days.

In spite of this impossible beginning 2013 was also wonderful in many ways. In the spring I finished all of my coursework at Duke, was graced with two incredible thesis directors, and I embarked on my final project: a sprawling doctoral thesis that included an experimental component, something rarely done in the Divinity school. Duke's Faith and Leadership journal published six articles outlining my work which pairs together behavioral psychology and theology. Just as behavioral economists have modified their understanding of how people make economic decisions in light of what my advisor refers to as our 'predictable irrationality', I have outlined what it might look like for theologians and church leaders to pray and plan as fully human beings rather than pretending to be disembodied minds. For the experimental component I studied the relationship between trust and church growth observing sessions all over the country play what behavioral game theorists call a Public Goods Game. The public goods game simulates a social dilemma something along the lines of a church potluck where it would be best for all if everyone brought food and helped clean up, but many individuals are tempted to just show up, enjoy, and leave. As truly fun as it has been, I'm looking forward to the thesis being completed. When I admitted to one group how much I've enjoyed watching these sessions interact, one of the elders told me: "You really should consider getting a hobby." I laughed, but I also realized she was probably right. I'm looking forward to graduating in May, and I'm hopeful that 2014 just might be the year I get a hobby that doesn't involve going to more session meetings. ☺ And I am truly grateful for all your support and interest during this journey.

Speaking of grateful, how can I express enough thanks for the three month sabbatical TPC granted to me during the summer. It's true that I spent much of this time writing articles, the thesis, and researching churches, but I also took an entire three weeks away to travel with Melissa and get to know her again...without kids. Will just turned 10 this December, and Melis and I realized it had been that long since we had spent more than a week just by ourselves like that. From worshipping in Westminster Abbey, to eating our way through Paris, to strolling through the gardens at Giverny, I loved every minute of our time together and can't say thank you enough to The Rev. Charlie Brown and all of you for making that time away possible!

Finally, 2014 was surprising. Because of your generous support of the Retire the Debt campaign, we decided to go ahead and hire for family ministry in the fall. But given the timing of my sabbatical, this meant that leaders were going to have to do the substantive work of interviewing candidates in my absence. While I'm pretty laid back about most things, hiring decisions are something I sweat. There is nothing more important than finding the right people to lead our family here. So it was with some fear and trembling that I received the hiring committee's recommendation to meet with only their top candidate. They expressed how confident they were that he was the right person. I was not sure. But wow...yet another time I was blown away with how right the people around me can be. We welcomed Andrew Hall in September, and I have never worked with someone so gifted for and suited to family and youth ministry. Drew is a phenomenal mix of brilliance, intelligence, hilarity, passion, and, of all things, organization. I never imagined we would be able to find someone with such a constellation of skills for the relatively small job description, and now that we have the right person on board, I am hopeful we can increase his hours and really build a strong program around his leadership.

So, like life itself, 2013 was an unpredictable mix of pain, beauty, and kindness, and I continue to be incredibly grateful to continue to journey along these winding and twisting paths with you.

The Rev. Ken Evers-Hood

CHRISTIAN EDUCATION COORDINATOR REPORT

I was hired as the Christian Education Coordinator (CEC) at Tualatin Presbyterian Church (TPC) in August 2013, beginning my term of service on September 1, 2013. In just three short months, our church has already witnessed growth and change the likes of which will surely have positive impact on our congregation.

The attendance in Sunday School has begun to grow and stabilize. The 2013-2014 Sunday School year began on Sunday, September 15, 2013 and will continue throughout the year, concluding on Sunday, June 8, 2014 with an all-student-led worship service. The average attendance for elementary school-aged students is ten. The average attendance for junior high-aged students is three. And the average attendance for senior high-aged students is eight. We have had as many as fifteen elementary-aged students, six junior high-aged students, and fifteen high school-aged students on specific Sundays. Extracurricular activities, homework, and holiday breaks continue to have impact on regular attendance.

We had a successful first Parents Night Out event on Friday, November 15, 2013. This free service was opened to the community for parents to drop their children off at TPC and enjoy four free hours to use as they wish. Sixteen children in all participated in this event, four of whom were from parents who do not normally attend our church. The children created art that was hung in the back of the sanctuary as part of the liturgical art display for the Advent season, and we played games, ate food, and watched a movie. We received wonderful feedback from parents who seemed to thoroughly enjoy our free service. Mrs. Katrina Weener, Miss Megan Weener, and the Liturgical Arts Committee were essential to this success. This event will be repeated once every month hereafter going into the new year.

The first meeting of The Awakening was held on Wednesday, December 4, 2013 from 7:30pm to 9:30pm for sixth through twelfth grade students looking to enjoy a time of fellowship with food, games, worship, and a good word. This event will take place on almost all first and third Wednesday evenings of every month. Once the group grows, we will split the event into two separate groups, one for junior high and the other for senior high. I expect attendance to grow as students come, get comfortable, and invite their friends. Extracurricular activities and homework will impact attendance throughout the year just as they do for Sunday mornings.

The 2013 Christmas Pageant took place during the adult sermon on Sunday, December 15, 2013. It was approximately 20 minutes in length and featured all of our elementary and upper elementary students in various roles celebrating the birth of Christ.

I thank several groups of people for their involvement with Youth Ministries and its many programs. Thank you to Laurie and Casey Davis for running a loving, caring, and safe nursery program each Sunday morning. Thank you to Jennifer Ayers, Scott Cameron, Denise Collins, Rebecca Crall, Cackie Kyle, Emily Ricker, Mike Shiffer, Laura Spurrell, Kathy Sweetland, Julie Tracy, and Katrina Weener for teaching several wonderful weeks of biblical lessons to our youth. Thank you to Pam Cameron, Clare Hahn, Debbie Imus, Barbara Kerr, Judith Mears, Rachel Norse, Mary Ortez, Jeni Wiggers, and Nancy Wilcox for preparing each week's elementary lessons and assisting with the development of the 2013 TPC Christmas Pageant. Thank you to Kitty Taylor for directing the 2013 TPC Christmas Pageant. Thank you to Dianne Lemmon, John Lewis, and John Martin for using your talents to support and assist the development and production of the 2013 TPC Christmas Pageant. Thank you to Rod Kerr for building multiple sets of shelves for storing program materials. Thank you to the Liturgical Arts Committee for involving our youth in your vision for this year's advent season and preparing a craft for the inaugural Parents Night Out event in November. And, finally, thank you to Kathy Sweetland and Katrina Weener for giving countless hours to the youth and programs of our church and leading the Youth and Christian Education departments with purpose, passion, and discernment.

Many new ideas are being prepared to take shape, and it is our prayer that Youth Ministries at Tualatin Presbyterian Church continues to serve our youth and their families as God desires.

Godspeed,
Andrew T. Hall, Christian Education Coordinator

CLERK OF SESSION REPORT

Duties: The clerk serves at the discretion of the session and is elected annually. The clerk must be an elder, but is not a member of session and does not vote. Primary duties are to prepare minutes for session and congregational meetings, maintain official membership rolls, prepare statistical reports for the Presbytery, compile the annual report to the congregation, and any other duties as requested by the session.

The session conducts regular meetings currently on the third Thursday of the month and occasional special meetings as needed. A session retreat is held annually in the fall to vision and plan for the coming year. Meeting minutes are available in the church office and a summary is published monthly in the newsletter.

Session Elders Serving in 2013

Class of 2014:

Adult Education - Randy Beyer

Worship - Maureen Richardson (Served through 5/2013), Joan Nardi (Term began 6/2013)

Christian Education - Katrina Weener

Class of 2015:

Administration – Karen Schmitt (Served through 5/2013), Dave Backen (Term began 6/2013)

Mission - Chip Kyle

Youth - Kathy Sweetland

Class of 2016:

Building & Grounds – Norm Dannemiller (Term ended 5/2013), Bob Paetsch (Term began 6/2013)

Fellowship – Barbara Crall (Term ended 5/2013)

Fellowship & Member Integration - Emily Ricker (Term began 6/2013),

Outreach – Craig Walker (Term ended 5/2013)

Human Resources - Judy Nix (Term began 6/2013)

Active Membership Report

Active Membership at 12/31/2012	283
Transfer and Reaffirmation of Faith	11
Death	(1)
Moved from active to inactive	(21)
Active Membership at 12/31/2013	272

New Members in 2013

Robert Forrest, Barbara Forrest, Wayne Willis, Rosemary Willis, Robert Eddy, Paula Eddy, Adam Harris, Tamara Harris, Maureen Wolf, Jeff Cameron, Susan Cameron

Death

Gwendolyn Lord Hale 1/14/2013

Baptisms of Children (under age 18)

Macy Rose James 2/2/13

Lillian Rae Corona 4/21/13

Laura Bethel Byers 11/17/13

Wedding

Connor and Bri Bumpas 10/14/13 Canby, Oregon

Submitted by Carolyn Barker, Session Clerk

WORSHIP COMMITTEE

Worship Elder:

Joan Nardi

Worship Team Members:

Dave Backen

David Kelly

Carol Rhodes

Clare Hahn

John Lewis

Ronn Rhodes

Debbie Ivanov

Judy Nix

Mary Shiffer

We offer a special “thank you” to Maureen Richardson who finished her term as Worship Elder in May of this year. Under her leadership, TPC enjoyed a number of creative ideas that enhanced our worship experiences.

Deborah Lewis officially resigned from her long tenure as communion coordinator. Carol and Ronn Rhodes have graciously stepped into the role of communion preparation and clean-up. Deborah continues to bake the bread for most services for which we are grateful.

Dr. David Kelly, Director of Music Ministries, has brought a number of new voices to the Chancel Choir. He continues to provide strong leadership and opportunities for vocal development. The Bell Choir, under the director of Debbie Ivanov, has brought a variety of uplifting musical expressions to our worship services for which we are grateful.

During Pastor Ken’s sabbatical, the Reverend Charlie Brown aptly provided pastoral support for the congregation. In June, Adele Pelletier, with assistance from musician Bill James, brought an absorbing children’s message, followed by a related sermon. The pulpit has also been graced with a number of other gifted preachers during the year.

In August, we celebrated the ordination of Heather Chase. Heather’s was only the second ordination to take place at TPC. It was a very beautiful and memorable event.

The art committee, under the leadership of Mary Shiffer, has provided new, seasonally related art for the sanctuary. The team’s work is much appreciated.

In September the youth celebrated with a special worship service. They shared their excitement as a group; and individual, personal reflections on their experiences at the Presbyterian Youth Triennium summer gathering.

In December, we look forward to the Season of Advent and the message of the coming of the Christ Child as told in the Scriptures – from the pulpit, in music and by the children’s play.

Finally, our heartfelt thanks to all who volunteer for a variety of worship responsibilities: greeters, ushers, liturgists, readers, and sound technicians. Thank you all for your service!

Submitted by Joan Nardi, Worship Elder

BELL CHOIR

The TPC bell choir has had a great year this year, while continuing to worship and praise God through their monthly participation in worship services. We gratefully added Russ Carlin to our ranks in the Spring and thoroughly enjoyed the year end celebration at his house. Caitlin Byers retired from playing after the birth of her adorable baby girl. After the summer break, we came back to our weekly rehearsals on a new night, to accommodate a member’s new job. We’ve taken on a mix of challenging music and sometimes some easier music, but always a nice variety. Unfortunately, we’ve been short a ringer this Fall, and expect to be short two ringers going into the new year. Thankfully, our talented ringers can help pick up the extra part to make our pieces complete. Personally, the group has weathered cancer with one of the ringers, and the deaths of several close family members, but we continue to encourage each other through prayer and sharing. Our ‘family’ is strong, and we are enjoying increasing our bell skills while supporting each other through the love of Jesus.

Submitted by Debbie Ivanov, Bell Choir Director

MUSIC MINISTRIES

Music Ministries has continued to be vibrant (pun intended) throughout 2013. Both of the major ensembles have offered wonderful music in worship on a regular basis.

The Bell Choir under the direction of Debbie Ivanov has rung with beauty and confidence each month. The Chancel Choir appreciates the schedule break that the ringers provide. Both ensembles partied in June at Russ and Karen Carlin's home. Church potlucks are my favorite thing and this was one of those occasions.

Dr. Ron Fabbro lifted us up with his playing and leadership throughout the year as our pianist and accompanist.

The Chancel Choir began rehearsing in the sanctuary on a regular basis to take advantage of the acoustics and the grand piano. The need for better lighting became obvious with our evening rehearsals. Improved lighting was installed in late fall.

In December, guest soloists took on the title of Epiphany Artists and the idea of an Epiphany Music Festival began to take shape. December 22, Music Ministries offered Saint-Saens' Christmas Oratorio in worship along with instrumental selections by RV Williams, Carlos Salzedo and Gabriele Faure.

Session approved an Epiphany Concert on January 12, 2014. Epiphany Artists will offer this event with the hopes of creating other musical events during the year. The Chancel Choir plans to offer a spring masterwork in morning worship and as an extension of the Epiphany Music Festival.

As JS Bach wrote at the end of his compositions, we also chime in with gratitude:

"Soli Deo Gloria"

To God alone be the glory.

Submitted by Dr. David Kelly
Director of Music Ministries

WORSHIP ART COMMITTEE

In 2013 the Worship Art Committee worked to enhance the liturgy through visual expression. Positive actions rather than giving things up were encouraged. Bare branches bloomed with white dogwood flowers, each one representing a positive action performed by someone in the TPC family. On Easter each action was recorded on paper in gold ink hung on front of the communion table. Another branch with white dogwood blossoms was suspended above the communion table.

Two fifteen foot red banners were made and hung on the left and right sides of the sanctuary cross to commemorate the arrival of the Holy Spirit as tongues of fire on Pentecost.

Heather Chase, daughter of Harry and Cathy Chase was ordained at TPC in the summer and the committee made white wall hangings and table covering to match. These white paramounts and table coverings will be reused for Christmas Eve and Christmas Tide. Susan Collier's Boehm Nativity set will be displayed Christmas Eve through Epiphany.

The committee has chosen fabrics for paramounts, table coverings, and stoles, to represent the liturgical seasons to enhance the community's worship experience. We are planning a workshop well in advance of Advent to teach appropriate skills and understanding of Chrisoms. These will be made by the adults and supplies will be provided by the church.

Our committee has doubled in number this year. Mary Shiffer Worship Art Director, Laura Spurrell, Nancy Wilcox, Paula Miller, Sherry Nelson, Art Barry.

Submitted by Mary Shiffer

DEACONS REPORT

Our congregation is divided into twelve Parishes. Each Deacon is responsible for a Parish, which is comprised of between 10-15 families/single folks, members and non-members. We serve as a link/liaison between Parishioners, Elders, Pastors and TPC Staff.

List of current Deacons/ Parish

Parish 1	Barbara Kerr	Parish 7	Dan Barker
Parish 2	Bud Bender	Parish 8	Becky Backen
Parish 3	Marilyn Staples-Sundt	Parish 9	Karen Black
Parish 4	Barb Harriman	Parish 10	Julian Awdry
Parish 5	Karen Stevenson	Parish 11	Rebecca Crall
Parish 6	Barbara Kerr	Parish 12	Mary Maleta

Deacon Highlights of 2013 include:

1. Dan Barker, along with TPC Office Staff, spearheaded efforts to create a new Church Directory that started the latter part of 2012 and was distributed January 2013. This is an ongoing project and will soon be updated in early 2014.
2. As ordained members of TPC, Deacons are encouraged to offer and serve Communion to Parishioners and family members who cannot attend church due to health reasons, etc. A beautiful traveling Communion kit made by Rod Kerr, is used for Communion that includes a Chalice used by his father.
3. Some Deacons, along with Parish members, are involved in delivering a welcoming loaf of bread as a gift to first time visitors. This signifies the feeding of both our physical and spiritual needs.
4. Regular communication with Parish members is an important part of serving on the Deacon Board and Deacons are available to members with any special needs and prayer concerns they might have. Methods of communication include phone calls, e-mails, cards and face to face. We advise office staff of happenings in our Parishes and the staff communicates Parish list updates with us as well as changes including address, telephone numbers and e-mail addresses.
5. Deacons are encouraged to serve as liaison with a Session Elder, checking in with them on a regular basis about happenings of their committee, and offering assistance where needed.

Respectfully Submitted,
Bud Bender, Moderator
Nancy Wilcox, Recorder

FELLOWSHIP AND MEMBER INTEGRATION ELDER REPORT

I open by saying it is a joy to serve God with the congregation at TPC, both within and outside the bounds of our four walls. My report will be two fold, reviewing our Fellowship events of 2013 and presenting the changing role of Fellowship Elder.

I began my term as Fellowship Elder in May 2013 and have had the pleasure of working with a wonderful committee of dedicated, remarkable people. During my tenure we have shared laughs and stories across the table at our Potlucks held after worship service. Our celebration of the Evers-Hoods return from sabbatical was well attended as was our Simple Supper after our Hanging of the Greens service. Both our Summer and Winter Progressive Dinners were great examples of the enjoyment we have at TPC in sharing our lives with each other with many families opening their homes to host small dinner groups. Our annual TPC All Church Picnic in June was held in between raindrops and a special thank you to the Grill Masters of the BBQ and the Crall family for organizing activities for the children. Finally, our Fellowship Dinner groups continue to thrive and are a wonderful opportunity to get to know fellow congregants in small, rotating dinner groups. Looking forward to 2014, the Fellowship Committee will be working with TPC's Christian Education Coordinator, Andrew Hall, in coordinating Fellowship activities with Parents Night Out in order to better serve families with young children. Additionally, in November we held a bunko night and the small but lively group that attended would like a repeat so look for additional bunko and game nights in the coming months. We have a theater night planned as well as other fun activities in the works.

A special thank you to all Fellowship Committee Members, Mary Ortez, Jack Lemmon, Rachel Norse, Carolyn Barker, Deb Lewis and Barb Crall; our fellowship opportunities are truly group efforts and wonderful collaborations. A personal thank you to Susan Springer for generously donating her time and creative energy in helping create our Fellowship posters and sign-up sheets, each layout and clip art image is carefully chosen!! We, the committee, welcome new thoughts, ideas and committee members in order to better serve our congregation. I look forward to another wonderful year in fellowship.

Additionally, the role of Fellowship Elder is expanding as reflected in the renaming to Fellowship and Member Integration Elder. Our Session perceived a need to incorporate a structure to facilitate how we as a community communicate with and serve each other. Building on our success as a warm, welcoming, beautiful body of people, our member integration plan will oversee how people become involved with TPC, shepherd them as they deepen in their faith and hope to learn from them when they are no longer participating. In the capacity of Fellowship and Member Integration Elder, I am working with Pastor Ken Evers-Hood to create an infrastructure that will include a Welcoming Team, a Development Team and a Reconnection Team. This is an ongoing, collaborative process in the spirit of Parable of the Lost Sheep, Matthew 18:12-14 "What do you think? If a shepherd has a hundred sheep, and one of them has gone astray, does he not leave the ninety-nine on the mountains and go in search of the one that went astray? And if he finds it, truly I tell you, he rejoices over it more than over the ninety-nine that never went astray. So it is not the will of your Father in heaven that one of these little ones should be lost."

Respectfully submitted by Emily Ricker, Fellowship and Member Integration Elder

MEN'S FELLOWSHIP GROUP

This group meets every third Saturday of the month, except in July and August, when no meetings are held. It has been active for over five years.

The Men's Fellowship Group consists of between 15 and 20 active members (they are always looking for new members) who meet once a month at 7:30 a.m. in the church's narthex to share a breakfast meal prepared by their own members and to fellowship with one another. Breakfasts are followed by either a guest speaker or, in some cases, participation in a TPC or community project. Meetings are adjourned by 9:00 a.m.

Presentations given in 2013 included speakers from Clackamas County Mental Health Services, the Beaverton Community Emergency Response Team (CERT) and the Tualatin Police Department. Other programs presented were the TPC adult mission trip for Hurricane Katrina reconstruction and the TPC Habitat For Humanity home construction project in Bend. The Men's Group prides itself in scheduling a variety of interesting topics from men's health to community leadership to interdenominational faith to non-profit organizations, just to name a few.

The group's 2013 community and church projects included pressure washing at Martha's Place (a respite care provider located in Tualatin), hosting two all-church cleanup days, one in the Spring and one in the Fall, removing many pickup loads of debris from the church grounds, and refinishing three of the church's outside wooden benches. At every December meeting, members donate Christmas gifts to underprivileged children through the Toys For Tots Foundation. The group is always open to suggestions for future projects, both at the church and in the community.

As you can see, Men's Group programs and projects vary widely and tend to be service oriented. We find that these activities not only provide information for our members, they also broaden our opportunities to serve our church and community, key components in deepening our relationships with God.

Submitted by Bob Paetsch, Chairman



FELLOWSHIP DINNER GROUPS

The purpose of this program is to have fun, and to encourage, and expand fellowship among members of our church family. Groups of 7-9 adults share Fellowship Dinners once a month for 4 months, and then the groups are re-shuffled to form another set of Fellowship Dinner groups. This program is now in its sixth year. Someone who has participated continuously since the beginning would have had 4 dinners with each of 48 other couples or singles.

There were a total of 82 adults participating in 10 groups this fall including a group of families with young kids. A steering committee of 5 families has organized and guided the program. Contact any of them for more information or to provide comments or suggestions. They are: Sherry and Mike Nelson, Barb and Rick Crall, Mary Ortez, Rick and Rachel Norse, Carol and Ronn Rhodes.

Submitted by Rick Crall

WOMEN'S MINISTRY GROUP

Mission Statement: To connect and enhance the spiritual life of women through Christian education opportunities and community service.

All women are invited to attend the Women's Ministry Group that generally meets monthly except in the summer time. Our Saturday meetings feature a potluck meal and program. This year our programs featured reports on the TPC mission trip to New Orleans and Nancy Church's mission trip to the leper colony in Hawaii, the use of music in the church, symbolism of the cross, and an ongoing sharing by members of their life and faith stories.

Service projects are an important part of our ministry. In addition to supporting the Tualatin Food Pantry, we support the following projects:

Welcome Baskets for HopeSpring - HopeSpring is a comprehensive program that helps homeless mothers and their children get back on their feet. When the family is able to move into stable housing, a welcome basket is provided with some essential household products. We provide and pack welcome baskets at our meetings.

Community Backpack Program – This program in the Tualatin-Tigard School District provides weekend meals for children to take home to their families. We have provided food and assistance weekly to pack food for the children to take home on Fridays.

Submitted by Carolyn Barker

SPIRITUAL FORMATION GROUP

Once a month, now on Thursday evening, a small group of people gathers in my home. We share our lives, and the joys and concerns we bring. We gather them up in prayer, along for those for the world and our community. Then we open up the Bible and read a lesson, often the one for the coming week. In silence, we listen, and then share what we hear in the reading. There is no right or wrong answer, only what Spirit whispers to us. Multiple readings and sharing deepen our listening. The evening closes in prayer.

We have grown close to each other and have found a new way to listen to sacred texts. If you think this is a group you would like to be a part of, talk to me. We do hold confidences, so expect people to make an effort to come regularly. Also, know that you are prayed for as needed and we welcome your requests.

Laura Spurrell, Hostess

TPC HEALTH MINISTRY

Mission Statement: The mission of the TPC health ministry is to promote an integration of faith and health in uniting mind, body, and spirit by fostering educational programs and supporting healthy activities.

Recap for 2013:

The **Health Ministry committee** has met regularly to support the health ministry of TPC through discerning the needs of the congregation for health based programs and activities. The goal of the committee is to educate and motivate people to adopt healthy lifestyle changes, which will improve and sustain their quality of life. Members of the committee include **Parish Nurse:** Dianne Lemmon, **Health Ministry Liaison:** Karen Black, and **Health Ministry Committee Members:** Sandy Reiling, Jay Wilcox, Karen Jones, and Rob Ayers.

Walk to Jerusalem: In January, the congregation was challenged to collectively walk equivalent miles to arrive in Jerusalem by Easter. The congregation reported an awesome 7895 miles logged in by Easter, having met the challenge of 6927 miles and exceeding that amount by 968 miles. The experience was well received by the congregation, with a demonstration of lots of enthusiasm.

CPR/AED Class: An updated CPR/AED class was presented by CPR Lifeline on October 19. Twenty-four people participated in learning and demonstrating effective CPR and AED use.

Medicare enrollment choices have been presented to the congregation by Karen Black as a **SHIBA** volunteer. She gave information about Medicare enrollment decisions to the TPC congregation and to individuals by appointment.

Healthy hints continue to be published in the bulletin and in the newsletter on a regular basis to bring timely information to the congregation regarding current health recommendations. These are provided by the parish nurse.

Plans for 2014:

1. Advance Directives: Meet with the congregation to discuss and fill out advance directives. This discussion will be led by Karen Black.
2. Plans are being made to do another congregational walk, details to be determined.
3. The committee will put up a Health Ministry Bulletin Board to apprise the congregation of upcoming community health events.

Many thanks go out to my committee members for their support and their efforts.

Submitted by Dianne Lemmon, RN, TPC Parish Nurse

SCHOLARSHIP COMMITTEE REPORT

For 2013, there was only one senior high school student who applied for a scholarship. Neil Olson, son of TPC members Marc and Gina Olson, was accepted to Whitworth University. Whitworth offers a "matching" scholarship arrangement so Whitworth will match any scholarship awarded by TPC.

The Scholarship committee awarded a \$500.00 scholarship to Neil and appropriate paperwork was filled out and delivered to Neil Olson and Whitworth.

The Committee members are comprised of Dave Backen, Mary Shiffer and Marshall Watkins.

Submitted by Dave Backen

CHILDREN'S EDUCATION

NURSERY SCHOOL

The nursery continues under the care of Laurie David and her son Casey. Laurie and Casey provide a safe, caring, and nurturing environment for our children ages three and under every Sunday beginning at 8:30 am, in time for parents to attend adult education if they choose.

NEW CHRISTIAN EDUCATION COORDINATOR ANDREW HALL



In September, we hired Andrew Hall as our new CEC (Christian Education Coordinator), part-time; he fits in with TPC so well, and is taking on such complete ownership of our children's program, that I sometimes can't believe he is still, "new." If you have not yet had the opportunity to meet Andrew, just look for the kids and you'll find him. Andrew does have office hours (though these can fluctuate) M - 9am-3pm and T-Th - 9am-2pm. Be sure to call ahead if you don't have an appointment. He can also be reached by calling the main TPC phone number or e-mail at cec@tpcspirit.org.

ELEMENTARY SCHOOL

We continue using the curriculum by Potter's Publishing. This curriculum is a workshop rotation style curriculum, similar to VBS in the summer. The design of this curriculum fits the philosophy of current research on ways children learn. The curriculum provides a variety of workshop activities that incorporate the multiple intelligences by Howard Gardner, knowledge of child development, and interest of children.

My favorite ran last spring, entitled Treasures In Heaven, Spirit Led Stewardship. In this rotation the children focused on how to, "care and use what God has provided in faithful ways." In the Storytelling Workshop children heard the story of the Rich Young Man and as the stuff monster swoops away a basket of possessions, they learned that contentment is integral to being a good steward of possessions. In the Math Workshop they learned to be good stewards of their money. Through a bank activity they learned about tithing, giving, saving and spending in faithful ways as well as how the church gives, saves and spends with a mock church budget for the older elementary kids. In the Art Workshop children learned about the stewardship of serving and giving themselves to God's work as they created a collage of people who faithfully serve in their church. An island treasure hunt workshop rounded out the lesson plan and had children hunting for treasures in heaven. They collected artifacts reminding them of ways that they can be good stewards in their daily lives. This rotation ran directly prior to the beginning of Mission Month in February when the children participated in the Read-A-Thon.

The elementary children's program runs on volunteer help like no other, and one of the hallmarks of this program is that many hands make light work. Come to one of two teacher training seminars where we will discuss, curriculum selection and preparation, teaching methods, activities, discipline, harassment prevention, and more. It is our desire to grow a community of teachers who are reaching out and shaping the minds and hearts of God's children. Please attend even if you feel hesitant, uncomfortable, or doubtful.

This is our chance to grow together for the betterment of our youth. You can choose between one of the following two dates, lunch will be provided:

January 19th 2014; 11:30pm-1:30pm or February 9th 2014; 11:30pm to 1:30pm.

CHILDREN'S EDUCATION – ELEMENTARY SCHOOL (Continued)

Teachers: Julie Tracy, Mike Shiffer, Emily Gibson, Barbara Crall, Tamara Harris, Cackie Kyle, Kitty Taylor, Cathy Lambeth, Laura Grover, Jennifer Ayers.

Prep Teams: Jeni Wiggers and Judith Mears, Mary Ortez and Rachel Norris, Clare Hahn and Pam Cameron, Barbara Kerr and Debbie Imus. In addition, there are some silent but essential partners like Susan Springer and Rhoda Friesen.

CHILDREN'S EXTRACURRICULAR ACTIVITIES

Children's Christmas pageant:

Christmas In A Box, directed again this year by Kitty Taylor along with Katrina Weener and Andrew Hall; with a special shout out to the prep teams who really went above the call of duty and put in many Sundays either lending an extra hand, gathering props or fitting costumes.

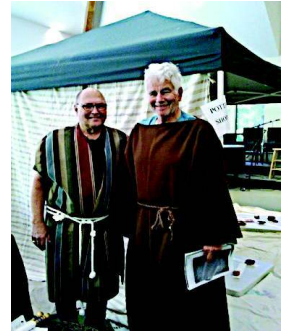


Thank you to the following volunteers: John Martin, Dianne Lemmon, John Lewis, Kitty Taylor, Andrew Hall, the entire prep team, and Susan Springer.

Vacation Bible School:

Another favorite is Vacation Bible School. Last summer the kids escaped to Athens with Paul. The kids learned about leaving a life of privilege and power to face angry mobs, painful imprisonment and chain-breaking earthquakes- all to spread the news of God's love. Some of the highlights were; Charlie Brown and John Mears leading the bible story time where children learned Paul's story straight from Paul and Dionysius themselves, Denise Collins leading music and inspiring the children to put together and donate 72 birthday bags for Tualatin School House Pantry full of everything needed to throw a party, and Bill James playing music while the children were in the market place and dancing around the well. It is always a privilege to be a part of this special group of kids and volunteers and it is one of my favorite programs that we run. Planning begins in **January** and Andrew is looking for all the volunteers possible, you will be surprised how quickly spring and summer come upon us.

CHILDREN'S EXTRACURRICULAR ACTIVITIES –Vacation Bible School (Continued)



Mission Month: For mission month, the children participated in Read-A-Thon for six weeks, benefitting Heifer International. This year they raised almost \$900 dollars!! Thank you for your generous support of our children and of Heifer International.

Parents Night Out (PNO):



Our first Parent's Night Out was a wonderful success. All the kids came in their PJs (including Andrew). The kids made ornaments that decorated the sanctuary through the advent season, played crab soccer, ate pizza and watched a movie on the new children's program TV. A great time was had by all. PNO is a new program that will run once a month and is open to all parents in the church, friends and in the community.



TWEEN GROUP (GRADES 4-6)

This year we are meeting our children where they are at and creating a new Sunday school group. Curriculum specially directed at this age group will be brought in and Andrew Hall, Emily Ricker and Barb Crall will be taking on this exciting new group.

MIDDLE/HIGH SCHOOL

This year our three middle school kids will be joining the high school group and will continue as it did last year with kids and teachers staying in worship through the sermon then going downstairs to discuss the sermon and the readings. We have incredibly smart and inquisitive children, and I have spoken to other Sunday school leaders who wish their kids wanted to stay in service and are amazed by our kid's choice.

It is our high schooler's turn to get creative and re-imagine their room. Keep your eyes out for a new look downstairs.

As with Middle school, the gold standard for High school is no parents in the room. Denise Collins and Scott Cameron are in charge this year, and we would love to have one more teacher. If you are interested in working with middle and high school youth, please contact Katrina Weener or Andrew Hall. Many thanks to Denise and Scott for a great job.

Submitted by Katrina Weener, CEM Elder

YOUTH ELDER REPORT

In 2013, our TPC kids (grades K-5) and youth (grades 6-12) gathered monthly (as schedules allowed) for fellowship and a focus on outreach/mission work. Both kids and youth served two adopted soldiers with letters and monthly care packages. When one of our soldiers got to return home and when our kids/youth were unable to attend monthly fellowship gatherings, we released our second soldier to be adopted by someone else. By the latter half of 2013, parents of elementary school children felt that they were having their needs met through monthly fellowship groups where both parents and kids could form friendships. Our youth group has since been defined to include middle and high school age youth only.

During 2013, we focused on once a month, Sunday outreach opportunities that could be done after the worship service. Our youth volunteered to work for Quiet Waters Outreach – raking leaves at Martha’s Place and visiting with weekend guests there. We will continue to work together to find new ways to serve in the future. In the meantime, Quiet Waters Outreach has a great need for help and Steve Ristow, the founding director of Quiet Waters Outreach, is very happy to have our youth helping them, whenever we can, with their special ministries.

Three of our TPC youth, myself and 79 other Presbyterian youth and leaders from the Presbytery of the Cascades attended Triennium at Purdue University from July 16-July 21. We fundraised for 4 months in preparation for this trip and we were able to cover all of our costs through youth fundraising, which included yard work and chores, pizza coupon cards and donations from member vegetable sales at church. Triennium was an amazing experience for our youth to meet other Presbyterian youth from all over the world – over 5,200 attended! Arielle Mazzuca, Emily Mazzuca and Cameron Sweetland, our TPC youth attendees, had an amazing Triennium experience. They were able to serve world missions by assembling food packets and they left Triennium rich in new friends and with a new sense of purpose. Most of all, our youth left Triennium knowing that they can make a difference and that we all have the power to change things for the good. This fall, our TPC Triennium attendees were able to share this experience with their TPC family during worship.

The primary focus of youth group this year has been on developing and strengthening relationships amongst our youth – but also on fostering a closer relationship with God through service to others. Our TPC youth are very excited about serving others and about possibly taking a mission trip next year. A couple of our youth were able to attend CPYA camp near Salem, OR from 11/22-11/24/13, where they learned about and were able to help fund mission work to free young kids/teens from sex trafficking. With the addition of Andrew Hall this fall, our new CEC leader, I see our TPC youth program growing in many wonderful ways. With the addition of The Awakening program at the end of 2013, I think that our youth will be growing not only in fellowship, but in their walk with God. The only challenges that 2014 offers our youth group is an abundance of programs and opportunities for fellowship and service at/through TPC and a challenge to balance this with their already full academic and extracurricular lives. As our youth group size is growing, we look forward to these challenges. We have much to be thankful for this year.

Submitted by Kathy Sweetland, Youth Elder

ADULT EDUCATION

Sunday Morning Class

The adult education class meets downstairs every Sunday at 8:45 am prior to the worship service and is led by the Rev. Ken Evers-Hood.

In the winter and spring Ken did a series entitled Irrational Theology in which Ken and the class explored the possible connection between the behavioral work of Dan Ariely and others.

While Ken was on sabbatical Randy Beyer led a study of the book “The Song of Solomon” or “Song of Songs”. During the summer break John and Jean Martin led a book study on the Three Amigos.

This fall Ken has led a series called Jesus Through Other Eyes, using Amy-Jill Levine’s *The Misunderstood Jew*; Raza Alan’s *Zealot*; and That Han’s *Living Buddha, Living Christ*.

The average attendance has been 18.

Randall Beyer, Adult Education Elder

Adult Small Group Studies

New in 2013, the Adult Small Group Studies team operates under the Adult Education elder. Members of the group are Dan & Carolyn Barker, Diane & Bob Paetsch, Stephen & Emily Ricker, and Jean & John Martin. The team initiated three new educational opportunities at TPC during 2013: two Adult Bible Study Small Groups, a Summer Book Study, and an Advent Conspiracy Workshop.

The two new **Adult Bible Study Small Groups** met for seven weeks during Spring 2013 to study an introductory Kerygma resource: *Your Bible! The Study Begins*. Class members refreshed their knowledge that the Bible is a whole library of books from different genres and that biblical study must consider historical and cultural contexts. The Tigard-Tualatin group, co-led by John & Jean Martin and Emily & Stephen Ricker, met Sunday afternoons at the Rickers’ home. On Monday evenings Dan & Carolyn Barker and Diane & Bob Paetsch co-led the Sherwood cohort at the home of the Paetsches. Each group of twelve participants/leaders not only gained new insights into basic biblical concepts, but also strengthened relationships among both newer and longer-term members of TPC.

John and Jean Martin co-led an eight-week 2013 **Summer Book Study** to discuss *Religion Gone Astray: What We Found At the Heart of Interfaith*, written by a pastor, a rabbi, and an imam. This book expanded the conversation started among the three Interfaith Amigos to seek healing after September 11 and challenged the authors to probe even more deeply into problem aspects that create division among the three Abrahamic faiths. The class met during the adult education hour on Sunday mornings and offered a rich opportunity for adults and youth to explore together Jewish, Christian, and Muslim perspectives on four divisive aspects: Exclusivity, Violence, Inequality of Men and Women, and Homophobia.

In November 2013 the Adult Small Group Studies team presented a two-session **Advent Conspiracy Workshop**. Each session featured a short video presentation followed by a brief small group discussion, held after church on November 17 and 24. Advent Conspiracy is a faith-based alternative Christmas movement designed to help people slow down and experience a Christmas worth remembering – one that is full of joy, memories, and happiness and centered in Jesus, rather than a consumer-focused time full of stress and debt. The three pastors featured in the video covered four topics: Worship Fully, Spend Less, Give More, and Love All. In coordination with the TPC Mission Committee, the workshop helped participants put their learning into action with a Christmas Heifer Project Alternative Gift Event in December 2013.

The Adult Small Group Studies team has several additional opportunities for adult education on the drawing board for 2014.

Submitted by Jean Martin

MISSION COMMITTEE

Committee Members: Russ Carlin, Barb Harriman, Carolyn Locke, Ted Pelletier, Rebecca Olsen, and Chip Kyle

On-going Activities: Traditional mission activities have developed into an important part of the life of TPC. They help define who we are and where our interests lie. These include the following:

- Tuesday's Treasures – one of our most vital community mission projects, we support adults with developmental disabilities and their families.
- School House Project – provide school supplies for needy children in the Tigard-Tualatin School District (TTSD).
- Giving Tree – provide children's gifts and food baskets for needy families in TTSD at Christmas. In 2013, we supported 5 families with a total of 17 children from Durham Elementary School.
- Janus Project – provide homeless youth with winter gloves, scarves, hats and socks.
- Annual Cookie Sale – proceeds in 2013 go to Presbyterian Disaster Relief, marked for Typhoon Haiyan relief.
- Christmas Memorials – Monetary gifts in honor/memory of someone special; proceeds in 2013 go to the Tualatin Food Pantry.
- Annual Presbyterian Offerings – World Communion Sunday, Christmas Joy, One Great Hour of Sharing and Pentecost.

Special Activities: In addition to the traditional activities, we also have special or focused interests and efforts. These include:

- **Adult Mission Trip:** TPC conducted its second adult mission trip this past summer traveling to Bend to work with Habitat for Humanity to help build a home for the Parris family. Twelve adults participated, including Pastor Ken. In early November, we attended the dedication of the completed home.



- **Food Pantry:** The food pantry continues to be a special focus of the congregation. Individuals from TPC staff and coordinate volunteer workers. Many from the congregation work on a regular schedule receiving donations, stocking shelves and assisting those who come to the pantry to “shop”.

Respectfully submitted, Chip Kyle, Mission Elder

TPC TREASURE NIGHT PROGRAM 2013

Our TPC Treasure Night program continues to be a vibrant mission/outreach ministry which has been serving developmentally disabled adults (known as “Treasures”) of Washington County for over twelve years. Each third Tuesday of the month the sanctuary and narthex are filled with energy, enthusiasm, compassion, and love as Treasures and volunteers join in an evening of worship and fun.

This outreach ministry for TPC began in April 2001 based upon the Tuesday's Treasures program model created by Steve Ristow, founder of Quiet Waters Outreach (www.quietwatersoutreach.org).

Our Treasure group population is fairly diverse. Some are non-verbal while others are overly verbal! Some walk; some can't. Two are blind. One is Indian. Five are diabetic. They range in age from 25-70. They live with their parents, in foster care, or in group homes. All have mild to profound developmental disabilities including autism spectrum disorders, Down's syndrome, cerebral palsy, and chromosomal abnormality. In addition, many also are affected by mild to profound physical disabilities. They all love Jesus and each other, among many positive traits they bring each month.

Our volunteers are fairly diverse as well. They range in age from 5 to 90, from children and those with no prior connection with disabled adults to skilled special education and Christian education teachers. Often international students from Lewis & Clark College come to help. The volunteers agree that the Treasure Night experience is so powerful that they keep coming back. This year these volunteers helped to make the program a success: Sharon Capps, Denise Collins, Barbara Harriman, Cliff & Donna Hoff & family, Del Judy, Ted & Cathy Lambeth, Barbara Larson, Carolyn & Brian Locke, Linda Roth, Mike & Mary Shiffer & grandsons, and Laura Spurrell. We are blessed to have our multi-talented TPC Treasures, Erik Spurrell & Rob Wiesenthal, participate in dual roles, both as Treasures and as volunteers.

Memorable moments this year included the presence of two special visitors at our annual carnival: Bono, the Awdry's guide dog puppy and a delightful clown (a.k.a. Laura Spurrell). We also held a special Treasure Night to honor Minju “Rosa” Kim, a Korean student. Because of her extensive volunteer work, which included helping with Treasures for four years, she was awarded the President's Award for Outstanding Community Service at Lewis & Clark College where she earned her degree. Loved by Treasures and volunteers alike, Rosa touched us with her warm smile and kind spirit.

Submitted by Carolyn Locke
TPC Treasures Coordinator

LOVING STITCHES – 2013

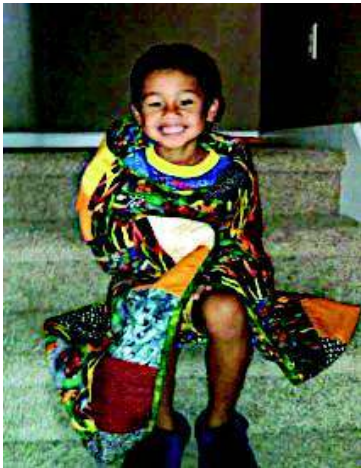
“Whoever helps a child stands tall.”

Our small group, *Loving Stitches*, use their abilities to quilt, knit, crochet, or fleece blankets for the most vulnerable children in need. Along with others who have given us blankets this year, we made 80 blankets!



*Diagnosed with RSV and pneumonia and after 24 hours of being awake, holding her, crying, feeling so frightened, the nurse brought us one of your blankets. I wrapped her up in it and she finally fell asleep! **It made a huge difference for both of us physically and emotionally.***

*Thank you from the bottom of my heart!
Thank you thank you, thank you! – Jodi Collins*



Some of the children Project Linus serves are not injured or sick but may face an emotional trauma just as damaging. Johnny's home burned one night; all he had to wear was what he wore to bed...and now he has a Project Linus quilt to keep him warm.

We are dedicated to make blankets to help children in need. We meet the 2nd and 4th Fridays at 10AM in the Narthex. Join us, or you may leave blankets in the church office or give them to me— with your name, or come and learn to make a blanket.

Submitted by,
Shirley Schultz
(503) 625-9810

TUALATIN SCHOOL HOUSE PANTRY

This year Tualatin Presbyterian Church continued support of Tualatin School House Pantry through many hours of volunteer service, the food collected at the church and the generous contributions of food and financial support from church members. The need for the services of the Food Pantry has not diminished as they continue to serve 650 - 700 households each month. The pantry serves families from Tualatin, Durham, Lake Oswego, West Linn and Wilsonville. In addition to the regular food distribution, the pantry hosts one or two mobile dental clinics each month, provides over 400 turkeys for Thanksgiving dinners and has a monthly Harvest Share which distributes hundreds of pounds of fresh fruit and vegetables. TPC members are an important part of the volunteer team that allows us to perform these services.

For more information about the pantry you can visit their website at www.schoolhousepantry.org. If you are interested in learning more about how you can help, you can contact Tracy Smith, the program and volunteer coordinator, at tracy@schoolhousepantry.org. Tualatin School House Pantry is blessed to be in a community that provides such wonderful support for their neighbors. Thank you to TPC for their continued support of Tualatin School House Pantry.

Submitted by Mike Shiffer

TUALATIN PRESBYTERIAN BLOOD DRIVE

For the last twenty years or so TPC has hosted an annual Red Cross Blood drive around the holiday season. The last few years it has been in January. Next year's drive will again be in the month of January on Friday the 31st and now we have added a Summer time drive in August. This year's drives were held January 11th & August 28th. January's drive got 40 sign-ups, had 8 deferrals, but collected 32 units of blood that was very near our goal of 36 units. August's drive had 48 sign-ups and collected 31 units, two more than our goal of 29. I have been blessed with the help of many eager volunteers to work as greeters/registers, escorts, and canteen servers. Many of these volunteers have become regulars who work the drives every year. Some of those to be named are: Pam Cameron, Del Judy, Dianne Barry, Carol Rhodes, Adele Pelletier, Tom and Clare Hahn and Neal and Sandy Reiling, not to mention many cookie bakers that make our canteen the best blood drive canteen in the metro area.

The donors that regularly participate are too numerous to mention. The newest thing to note is that the donors are now able to schedule their appointments on-line. This makes it easier for me to juggle donor's donation times and for them to see what time slots are available. It also makes it easier for me to see who donated before and who will likely be willing to do it again. You gotta love technology.

As a side note: In the past the Red Cross has referred to our drive as the STW (Sherwood-Tualatin-Wilsonville) Christian Action Coalition Blood Drive. Last year it was changed to the Tualatin Presbyterian Church Blood Drive.

The Annual Red Cross Blood Drive at TPC has become a semi-annual event with the addition of a summer blood drive to replace the drive that was lost when the Meridian United Church of Christ in Wilsonville discontinued their blood drive. We were asked again this year for the third time to host a summer drive that was held on August 28th. The summer drive has become an annual event and the next summer drive date is TBA.

Sincerely Yours in Christ,
Scott Cameron, Blood Drive Chairman

HUMAN RESOURCES ELDER REPORT

The Human Resources Elder position was newly created in 2013. The year has centered on becoming familiar with TPC's current systems, processes and employee policies to ensure compliance and alignment with the mission and strategic objectives.

Talent Acquisition

The Christian Education Coordinator position was recruited as a budgeted staff addition in September. This was a formalized process from recruitment to hire, including creating the job description, an outline of the recruitment process, supplemental interview questions for written candidate response, advertising, screening, interviewing, customized interviewing questions for each candidate, selecting an Interview Team and ensuring the occurrence of background checks, drug testing and reference checks.

Compensation

Salary studies were conducted and material developed for comparative reviews of the Pastor's salary. Salary studies were conducted and proposals prepared for all employee positions.

Benefits

Employee benefit programs have been reviewed for understanding as well as potential savings opportunities. The Patient Protection and Affordable Care Act notification was sent to all employees by the required deadline.

Payroll

TPC payroll has grown and tax and compliance issues have increased, leading to the desire to research outsourcing these functions. Cost comparisons of three companies were researched and presented to Session along with a proposal and the benefits of shifting responsibility to a third party provider. Payroll outsourcing to Compupay (Benefits Mall) began with the 12/15/2013 payroll. Direct deposit was an added employee benefit that employees received as a result of this change.

Budget

The 2014 budget for salaries, benefits and payroll expenses was prepared.

Human Resources Audit

An audit was conducted of practices, postings, policies and files, shoring up areas that were not in alignment with current laws and regulations. Job descriptions were updated for support staff.

Human Resources Policies

The current policies are being reviewed and revised and will be finalized during the first quarter of 2014.

Submitted by Judy C. Nix, Human Resources Elder

BUILDING AND GROUNDS REPORT

The Session approved a number of repair/replacement/improvement projects in 2013, based largely on the recommendations made in the "Physical/Capital Needs Assessment," which was prepared by Marsha Steffen in March of 2013. The Building and Grounds elder proposed to the Session that five major projects be considered: 1) cleaning the upstairs and downstairs carpets (a total of over 9,000 square feet); 2) painting the interior (sanctuary and kitchen) and exterior of the church building; 3) preserving the roof area; 4) replacing a broken window in a preschool classroom; and 5) repairing and weatherstripping the main entrance doors. All five proposals were approved by the Session. Two other projects that were later approved by Session were 1) the installation of five additional lights in the sanctuary above the choir area and 2) the repair of the church's irrigation system.

Two cleanup days were organized in 2013, one in the Spring and one in the Fall. Wet weather wasn't enough to keep volunteers away from TPC's Spring Cleanup Day on May 18th. Thirty hearty volunteers put everything they had into weeding, trimming, raking, sweeping, blowing, power washing, removing ivy, painting, clearing tree debris, repairing fences, inside window washing and generally making the church building and grounds look terrific. Seven team leaders deserve special recognition: Paul Fukasawa (trimming, weeding, raking, tree planting); Wayne Willis (moss removal, leaf blowing); Russ "Chainsaw" Carlin (tree trimming/removal, debris recycling); Jay Wilcox (ivy removal); Herb Richardson and Rod Kerr (property line fence repair); Bob Nix (miscellaneous projects). The Fall Cleanup Day was held on November 16 and included leaf raking/blowing, ivy removal, and light trimming work.

Other Building and Grounds projects completed during 2013 include:

- * Painting the walls of the room used to store extra tables and chairs, as well as installing protective acrylic plastic on a portion of the wall and installing new vinyl flooring.
- * Replacing discolored ceiling tiles in various areas of the building.
- * Painting the garbage/recycling fence enclosure.
- * Painting the preschool storage shed and removing debris from its roof.
- * Painting the TPC tool shed and removing debris from its roof.
- * Recycling many pickup loads of yard debris from the church grounds.
- * Painting the two fire hydrants located on the church grounds.
- * Painting the exterior "post" lighting fixtures.

A Building and Grounds Committee was formed in October of 2013. The initial members of the committee are Wayne Willis, Rod Kerr, Rick Maurer, Bob Nix, Karl Schultz, Jim Bartlett, Brian Locke and Bob Paetsch, Chairman. The main responsibility of the committee will be to identify the short, medium and long-range needs of the church's building and grounds and to prioritize those needs for potential action.

Submitted by Bob Paetsch, Building & Grounds Elder



May 2013 Meeting - TPC Spring Cleanup Day

MEMORIAL GARDEN REPAIR PROJECT

Tualatin Presbyterian Church was built in 1988 and the Memorial Garden was proposed soon after that. Since it's original plan and design, little has been done to the garden.

Early this year Session approved a budget and a plan for an update and remodel. Phase One occurred in early November. We hired a Tueffel arborist to come thin and prune the trees around the Memorial Garden. If you have not noticed, please take the time to look more closely the next time you are at the church.

Phase Two will occur early next year. In conjunction with the Boy Scouts led by Norm Dannemiller, we will remove all of the existing railroad ties.

Phase Three will take place in spring of 2014. The existing walkway will be reconstructed using manufactured retaining wall stones.

My target date for completion is Memorial Day, 2014.

Mike Nelson, Project Manager
November 23, 2013



THE KITCHEN ANGEL PROJECT

Following a February 2013 reception at the Church, a number of ladies who had prepared and served the meal discussed the fact that it had been years since many items in the kitchen had been refurbished. While the Church had been steadily growing in membership and community presence, the kitchen facilities had not enjoyed that same growth. Pam Cameron graciously offered to chair a project that would replace worn, broken and missing items--and, hopefully, to add a few things. Maureen Richardson agreed to chair a fund-raiser to pay for the project. Pastor Ken gave his approval several days later and the project was "off and running."

On March 3 and again on March 10, donation envelopes were placed in morning bulletins. Only cash donations were sought--a free will offering from the congregation. Donors were invited to write their names on the envelope if they wished to claim their donation as a charitable contribution on income tax returns; those who wished to remain anonymous were asked not to put their name on the envelope. Pam asked the congregation for suggestions to improve the kitchen so that she could put together a "Wish List." She then formed a group to review and prioritize the items and best of all--do the shopping!

The response to the campaign was incredible and overwhelmingly generous! With input from many people, a list of 33 different items that would be "more than welcome" in the TPC kitchen was assembled. How much cash was raised? An incredible: **\$2,079.20!!!!** The Committee was able to buy every item on the list! Among the many items purchased were: a 60-cup coffee urn, a hand mixer, a toaster, dishwasher racks, coffee mugs to match existing dishes in the kitchen, pitchers, tablecloths and table skirting, linen napkins, seven 53-piece flatware sets, utility knives and a variety of serving utensils and bowls. A complete list of everything purchased, where it was purchased and the price paid for each item is on file in the Church office should anyone be interested in these details.

Pam's committee came together again once the shopping had been completed and did a major kitchen clean-up--recycling many items and discarding some. All the new items were put in place under Pam's watchful eyes. The people on the Committee that worked so hard on this project were: Diane Barry, Rhoda Friesen, Clare Hahn, Barbara Harriman, Barbara Kerr, Carol Rhodes, Shirley Schultz, Susan Springer, Barbara Thomason, Nancy Wilcox and Maureen Richardson.

As a special "thank you" for their wonderful support of the project, the Richardson's hosted a little get-together for the congregation of **Angel Food Cake**, strawberries, whipped cream . . . punch and coffee following the April 18 service.

. . . How fortunate we are to have a church full of angels!

Submitted by Maureen Richardson

ADMINISTRATION ELDER REPORT

The responsibilities of the Administration Elder include the following areas and topics within each area:

Finance:

- Prepare the annual budget;
- Review and oversee the monthly financial reports prepared by the Treasurer and report to Session;
- Conduct an annual financial review to ensure controls are in place and financial transactions support the reported figures;
- Review the building loan;
- Review the preschool lease (tri-annually or as needed).

Office Management:

- Review church insurance;
- Review office related lease agreements and service contracts;
- Approve and sign for budgeted requests from staff (office manager, financial administrator, parish nurse) as needed.

Stewardship:

- In concurrence with the Pastor, nominate the chair of the stewardship committee;
- Review the goal and message of the campaign;
- Review campaign progress and provide results of the campaign to the budget preparation process.

In January 2013 after the congregation was given the opportunity to comment, an annual budget was presented to and approved by the session. As has been the case in the past a "faith" budget was proposed, meaning the proposed expenditures exceeded the proposed income, in this case by a significant amount (\$11,312.00). Due to careful stewardship on the part of the Elders and staff and generous giving by the congregation, and in spite of some additional building and grounds expenditures, we only missed meeting our budget by \$4,700 (1.5%).

The annual financial review was conducted by Carolyn Barker, Cackie Kyle, Chip Kyle and Karen Schmitt in April 2013. The financial statement was found to present fairly the financial condition of the church. There were three recommendations that resulted from the review. They included:

1. Equity Reserve Accounts should be reviewed and a general description of their purpose and who has signature authority over the account should be documented. Any obsolete or unused reserves should be repurposed annually.
 - a. The Finance Committee did have a discussion about fund purposes and about consolidating some funds. The committee reviewed and sent a spreadsheet recommendation that session approved.
2. Special offerings and gifts do not show on the financial statements because the revenue is recorded as a liability and payments clear the liability account. It would be more transparent if these gifts were recorded as designated revenues and designated expenses on the income statement
 - a. The Finance Committee agreed and Rhoda created "funds" for these special purpose offerings and the like. Session was informed once this was completed.

ADMINISTRATION ELDER REPORT (Continued)

3. A designated Finance Committee should be selected and meet quarterly (or as needed) to discuss and review fund transfers and other financial issues. Meeting minutes should be recorded for documentation purposes.
 - a. A Finance Committee was formed and meets monthly. Meeting minutes are taken and published each month.

In order to make the payment of pledges as easy and painless as possible, the Finance Committee looked at several ways to facilitate congregants to use electronic means of payments. In the end, they decided to provide the congregation information for how they could sign up with their own bank to have a designated amount “automatically paid” at whatever frequency they wish. They can also use this mechanism to provide one-time payments to TPC as well. This method is typically offered as a free service and therefore TPC (or its members) do not incur any expense doing it this way. TPC members were provided this information and it will be promoted as well in 2014.

The “Retire the Debt Campaign” ended in December 2013 and the campaign report by the treasurer follows. **The building loan was paid off by December 31, 2013 and TPC is now debt free!** This was due to a great response from the congregation as well as the work and planning by the Finance Committee and Rhoda Friesen.

The lease for the Pre-school was reviewed. In order to compensate for a down enrollment, the Finance Committee recommended TPC slightly lower the monthly lease amount to keep the Pre-school financially healthy. The Session did adopt the lease modification.

The 2013 stewardship campaign letter centered around Habakkuk 2:1-3 as follows:

“I will stand at my watch post, and station myself on the rampart. I will keep watch to see what he will say to me, and what he will answer concerning my complaint. Then the Lord answered me and said “Write the vision. Make it plain on tablets, so that a runner may read it. For there is still a vision for the appointed time. It speaks of the end, and does not lie. If it seems to tarry, wait for it, it will surely come, it will not delay.”

Pastor Ken wrote the letter encouraging the congregation to make “2014 another year to remember.” At the time of this report pledge cards were trickling in and the 2014 budgets were being assembled.

In September, the congregation received an anonymous Special Gift of \$10,000. The only stipulation to spending this “gift” was that it be for an unbudgeted item(s). The Session did spend about 25% of the gift for a needed Building and Grounds request, but the remainder will be saved for a type of a challenge with the congregation to get them involved in where the money should be spent. This effort will conclude in 2014.

Submitted by Dave Backen, Administration Elder

OFFICE ADMINISTRATOR REPORT

Greetings and hello. There are four of us in the church office. Pastor Ken is our leader, guide and mentor. In September we welcomed Andrew Hall as our Christian Education Coordinator. Rhoda Friesen and I continue to work as administrative assistants.

Tualatin Presbyterian Church is a one-of-a-kind community of faith. With a staff of nine people, eight of whom work part-time, a great deal is done by dedicated and talented volunteers. Some tasks take less than an hour, others are on-going.

Our community is diverse. We're a people with different talents, skills and interests. Some like to work with numbers or words, while others prefer hammers or power tools. What's amazing (and wonderful) is that when a need arises, someone steps up.

What do volunteers do? Here's a sampling, in no particular order:

- Sign up Sunday morning greeters, line up scripture readers, schedule liturgists.
- Prepare the sanctuary for Sunday, arrange chairs, place hymnals and attendance pads.
- Fold and stuff Sunday worship bulletins.
- Act as liturgist, read scripture, give the children's message.
- Set up the communion table, bake the bread, line up servers.
- Man the sound desk, count Sunday morning worship attendance.
- Record Ken's sermon for posting to the church website.
- Bake and donate cookies for Sunday morning fellowship time.
- Prepare and serve coffee and cookies on Sunday morning.
- Prepare for or teach Sunday school for youth and/or adults.
- Provide rides to Sunday morning worship service for those who need them.
- Attend choral and/or bell rehearsals during the week to learn music for worship.
- Maintain the prayer chain and send weekly emails to all members of the prayer chain.
- Fix things that are broken...a front door hinge, and a table.
- Build something that is needed, such as shelving.
- Check on kitchen supplies and purchase as needed.
- Donate cans and bottles for redemption for community assistance.
- Listen with a caring ear. Offer and give help.
- Organize and carry out mission projects.
- Help with potlucks and receptions, take linens home to wash.
- Write articles for publication in the weekly bulletin and monthly newsletter.
- Plan. Organize. Cook. Clean. Share. Give. Listen. Care. Love.
- And the list goes on...

THANK YOU to everyone for your contributions to this Community of Faith; we're meant to live in community. Together we can, and do, make a difference. I am blessed and pleased to work and worship with all of you.

Submitted by Susan Springer

RETIRE THE DEBT CAMPAIGN

A few years ago, members of the church had a dream to build and strengthen the youth program of the church by creating a staff position for Family and Children's Ministry. Unfortunately, it was easy to see that we had no money in the budget for additional headcount. We would have to find a creative way to fund their salary. Back in the summer of 2010 TPC took a leap of faith and turned to the great members of the congregation to help retire the debt. At that time, the mortgage balance was around \$330,000. It seemed like an impossible feat, but the congregation has always pulled together for a good cause. Thanks to nearly 70 of you who faithfully pledged your commitment to retire the debt and to so many more who have contributed over the last three years....we've done it!!! Month after month, with each pledge dollar received, our principal and interest payments shrunk until the balance was below \$9,000 in December. The final wave of pledges helped bring our balance down to zero by the end of 2013. Once again, the congregation of TPC has triumphed and the lack of a mortgage will begin to pay dividends in the years to come.

With the end in sight we hired our amazing new Christian Education Coordinator, Andrew Hall, last September. I'm sure you've all seen signs of the wonderful work he's doing for our youth and are seeing the fruits of your generous contributions. It is such a blessing to be in a church that is debt free and where we have the vision to see the value of growing the family and children's ministry program to ensure our congregation remains healthy. Thank you everyone for your prayers, support, and your donations!

Submitted by Jennifer Ayers, Treasurer

FINANCIAL ASSISTANT REPORT

We are fortunate at TPC to have dedicated and conscientious volunteers acting as stewards of the monetary gifts that have been given to this ministry. Decisions and procedures are crafted deliberately and prayerfully. This year has brought some unforeseen financial challenges and opportunities and I'd like to thank our acting Elders, and our treasurer, Jennifer Ayers for the hours and energy they put to their responsibilities. They are a joy and inspiration to work with.

In addition, I thank our offering count team for their dedication and help. The team members work in pairs to prepare the weekly deposits and paperwork which allows me to properly record your contributions. Team members are:

Denise Collins, Rick Crall, Susan Fee, Linda Fukasawa, Dee Dee Hansen, Rod and Barbara Kerr, Dianne Lemmon, Deborah Lewis, Robyn MacKay, Ted and Paula Miller, Judy and Bob Nix, Bob and Diane Paetsch, Maureen and Herb Richardson, Rich Robertson, Mike and Kerry Weaver.

Please feel free to direct questions or correspondence pertaining to financial matters of the church to me at Rhoda@tpcspirit.org. My regular office hours are Monday and Wednesday from 9am to 3pm. I look forward to working with you all again in this new year.

Submitted by Rhoda Friesen

The financial reports have been omitted in this on-line version of the annual report. If you would like to see these financial reports, please refer to the hard copy of the report, check with the TPC office, or send a request to clerk at tpcspirit.org.