



## Ministry General Information

|                                                                                                                       |                                                                                                                           |                                      |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Ministry Name<br>Tualatin Presbyterian Church                                                                         | Presbytery<br>Cascades                                                                                                    | Synod<br>The Pacific                 |
| Email<br>office@tpcspirit.org                                                                                         | Preferred Phone<br>503-692-4160                                                                                           | Website Address<br>www.tpcspirit.org |
| Mailing Address<br>9230 SW Siletz Dr, Tualatin, OR<br>97062-9182                                                      | Alternate Phone/Email                                                                                                     | Community Type<br>Suburban           |
| Congregation or Organization Size<br>101-250 members                                                                  | Curriculum<br>locally developed                                                                                           | Average Worship Attendance<br>120    |
| Church School Attendance<br>15                                                                                        | Statistical Report<br><a href="https://oggapps.pcusa.org/api/report/10777">https://oggapps.pcusa.org/api/report/10777</a> |                                      |
| Intercultural Composition<br>White: 92%, Asian/Pacific Islander/South Asian: 3%, Multiracial: 3%, Hispanic/Latinx: 2% |                                                                                                                           | Released Date                        |

## Information about the Position

### Position Requirements

|                                            |                                                        |
|--------------------------------------------|--------------------------------------------------------|
| Position Type(s)<br>Solo Pastor: Installed | Language Requirements<br>English                       |
| Experience Required<br>2 to 5 Years        | Statement of Faith required?<br>Yes                    |
| Employment Status<br>Full-time             | Are you open to a clergy couple?<br>Yes                |
|                                            | MDP Application Deadline (if applicable)<br>2026-09-01 |

### Ministry Requirements

#### Church Mission/Vision Statement

Tualatin Presbyterian Church is a family of faith called by God to worship, serve, and love. As part of the Body of Christ, we seek to better our community and ourselves by living the teachings of Jesus Christ

Tasks, expectations, salary range, duties, supervision, assignments, and responsibilities for the position.

Position Summary: To provide spiritual leadership, pastoral care, administrative oversight, and organizational direction to the church with a broad program of worship, teaching,

outreach, and fellowship: emphasis on worship, leadership, preaching, teaching and stewardship.

Primary Duties & Responsibilities:

1. Provide stability by performing the responsibilities of head of staff, leading, directing, and supervising the pastoral, program and support staff.
2. Following the Presbyterian Order of worship, preach, lead worship, provide children's messages, administer the sacraments, and provide a teaching ministry which will encourage the spiritual growth of the membership and their outreach to the community.
3. Assist in leading TPC in discovering options for change and exploring what we want to be.
4. Provide active leadership and encouragement to the session, deacons, the congregation, and its organizations in articulating vision and aligning any changes necessary in revised vision.
5. Oversee, encourage and support the Session leaders and committees/task forces as necessary (i.e., Family Ministries, Mission, Building and Grounds, Fellowship and Connection, Worship, Finance and Administration, as examples).
6. Provide leadership and resources in staff development.
7. Moderate session.
8. Attend church committee meetings.
9. In collaboration with other staff, share in a ministry of compassion, comfort, and hope in hospital calling, crisis counseling, and home visitation. Performs funerals, weddings, and baptisms.

## Compensation & Housing

Minimum Effective Salary

75000

Housing Type

Housing Allowance

## MDP - Narratives

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

Tualatin Presbyterian Church is a strong, vibrant, joy-filled church community. We offer a loving, supportive, safe space where all are welcome. Our spiritual home provides a variety of opportunities for fellowship and spiritual growth for both youth and adults, facilitated by laity and a strong staff including our dedicated Director of Community and Family Engagement. Worship services at TPC are lively, filled with many voices, inspiring music, laughter and tears. Uplifting vocal and bell choirs and a top-notch pianist contribute to our vibrant worship. Our congregation hungers for excellent preaching that challenges us to think in new ways, gives us hope, and equips us to be faithful followers of Christ in our everyday lives. We are blessed with many willing and capable lay leaders, retired pastors, and engaged youth who collaborate with our pastor to help our church live into our mission. Our ministry is guided by the fruit of the spirit (Galatians 5:22-23) as displayed in the words that surround the cross in the front of our sanctuary: love, joy, peace, patience, kindness, generosity, self-control, gentleness and faithfulness. Our members reach out to our local community and beyond by participating in a wide variety of mission activities. TPC is a community of faith, kindness, love and trust that honors differing points of view and supports each other on our spiritual journeys.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

TPC is in Tualatin, Oregon, a small suburb of 27,000 people just 12 miles SW of Portland. Located along the meandering Tualatin River, Tualatin sits in an ideal location with easy access to all that Oregon has to offer. We are just 85 miles from the Oregon Coast and 65 miles from Mt. Hood. Tualatin is a thriving, diverse, and engaged community that offers a variety of recreational and social opportunities and is supported by a strong industrial base. The church draws from its neighboring communities including Durham, Lake Oswego, Tigard, Sherwood, Newberg and Wilsonville.

Mission is a priority for us. We actively support the needs of those who are unhoused in our community through the Family Promise and Good Neighbor Homeless Center programs. We donate food to the local food bank for our hungry neighbors. We sponsor blood drives through the Red Cross. Our Loving Stitches group provides knitted, crocheted and quilted items for local non-profit distribution. And each year we sponsor children through Compassion International.

These programs help us fulfill our mission to better our community and ourselves by living the teachings of Jesus Christ.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

Tualatin Presbyterian Church looks forward to calling a pastor who will walk with us as we continue to worship and serve with joy, compassion and faith. We have a strong and collaborative staff and an involved congregation, ready to serve and move TPC forward. We have many skills and talents among us that we freely share as we support one another.

A pastor who loves and trusts us, and who connects with our congregation personally and through meaningful and engaging sermons, will find TPC to be a warm and welcoming body of Christ. We are open to challenges that will help us expand beyond what we are currently doing while still retaining our core identity. A pastor who is passionate about their ministry and who supports and encourages both staff and laity will help TPC live into our mission.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

We are seeking an energetic servant leader who demonstrates a deep faith, and leads with compassion, humility, integrity, kindness, and a sense of humor. We look to call a pastor who is a spiritually mature lifelong learner with deep values and who demonstrates a good balance of ministry and life experience.

It is vital that our Teaching Elder be an engaging and inspiring preacher. Our everyday lives are enmeshed in a continually evolving and challenging world. Through teaching and preaching, we look to our pastor to provide faith-inspired insight, hope, and encouragement to deepen our spiritual lives and embolden us to follow Christ's teachings.

Strong, collaborative leadership skills are essential. The ability to identify, cultivate, and welcome the many gifts of the congregation and staff will enrich our shared ministry. We seek a pastor who is eager to lead and who is willing to work alongside us in ministry and mission. We will welcome a forward-thinking and open-minded pastor who will offer fresh ideas and create a safe space where various perspectives and lifestyles are honored.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

Tualatin Presbyterian Church seeks an ordained minister to lead the congregation in pursuit of our mission. The pastor will be expected to fulfill a range of responsibilities, including:

- Provide spiritual leadership and organizational direction to the church
- Prepare and lead worship services that are engaging, inspiring, challenging, and hope-filled
- Administer the sacraments and preside at weddings and funerals
- Provide a teaching ministry for adults by organizing and directing meaningful Bible studies, book studies, and discussions of current events and issues
- Provide spiritual support and pastoral care, including visits to those homebound and hospitalized
- Plan and moderate Session and Congregational meetings
- Identify and develop leaders within the congregation, while encouraging members to discover their gifts and talents for ministry
- Guide, teach, and coach both staff and lay leaders in the performance of their duties, including working with them to establish vision, direction, and priorities
- Facilitate communication between the leadership and the congregation
- Provide vision, encouragement and resources for stewardship programs, fundraising and the financial health of the church
- Provide support for the Director of Community and Family Engagement
- Relate well with children and youth
- Encourage and support mission projects and community outreach activities
- Continue professional growth and education
- Participate in church social functions
- As head of staff, perform managerial duties

## Optional Links

Tualatin Presbyterian Church - TPC Main Website - <https://tpcspirit.org>

City of Tualatin Profile - Tualatin Chamber of Commerce City Profile - <https://tualatinchamber.com/wp-content/uploads/2026/06/City-Profile-2026.pdf>

Family Promise - Family Promise of Tualatin Valley - <https://www.familypromiseoftv.org>

FPTV Letter - Family Promise of Tualatin Valley Letter of Recommendation - [https://tualatinpresbyterianch-my.sharepoint.com/:b/g/personal/mshiffer\\_tpcspirit\\_org1/IQCMuQhsHbVVRZPJkBRBxeFAbw9c6nRx07kZs4ACY8KvbE?e=raHELo](https://tualatinpresbyterianch-my.sharepoint.com/:b/g/personal/mshiffer_tpcspirit_org1/IQCMuQhsHbVVRZPJkBRBxeFAbw9c6nRx07kZs4ACY8KvbE?e=raHELo)

## References

### Reference #1

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Former TPC Bridge Pastor  
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bethmneel@gmail.com

### Reference #2

Carolyn Locke  
Prior congregational member  
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clockezoo@gmail.com

### Reference #3

Rev Dr. Ken Henry  
Former Interim Pastor of TPC  
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## Self-Referral Contact Information

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